


DEPARTMENT OF HISTORY


- Name of the event – Special Lecture
- Organised by – Department of History
- Date – 25.5.2026
- Venue – College premises, Room - 303
- Number of Participants –
 Students – 38
 Teachers – 5
- Resource Person – Smt. Bidisha Chakraborty, Former Chief Archivist, West Bengal
 State Archives
 E mail – bdsh.chakraborty@gmail.com
- Brief Description of the event – Smt. Bidisha Chakraborty delivered a Special Lecture on ‘Record-Keeping and Archives Management in India down the Ages’. Her lecture covered the following aspects – 1) Archives and Records Management ; 2) History of records management in India ; 3) Conservation and preservation of archival documents ; 4) Duplication of archival documents. She began with the observation that records and archives are closely related to cultural heritage and that documental heritage, a part of cultural heritage is preserved through records and archives. The lecture was followed by an interactive session.
- Outcome – The students of semesters 2, 4 and 6 actively participated in the event. They got the first hand information from an Archivist who had dealt with archives management, conservation and preservation of archival documents for over three decades. The students came to know about the relevance of archives in the discipline of History and other allied Social Sciences, the different categories of archival materials/files and how are they to be accessed and used, digitization of archival documents and their benefits and limitations. They also got an exposure to the career option of working in the archives and learnt about the different certificate and diploma courses on Archives. Archives and Museums being a Skill Enhancement Course (SEC) in Semester 1, all the students could relate their theoretical knowledge to the practical experience that speaker shared with them.



DEPARTMENT OF HISTORY
SHRI SHIKSHAYATAN COLLEGE

Organizes a Special Lecture on :

"Record-Keeping and Archives Management in India Down the Ages"



Speaker :
Smt. Bidisha Chakraborty
Chief Archivist (Retired)
West Bengal State Archives

Date: 25 May 2026
Time: 1:30 pm
Venue: Room 303

