

B.Com. (Honours) students, who wish to submit their papers for Re-examination or FSI*, have to fill up Form **ONLINE** which is available on the CU website: <u>www.cuexamwindow.in</u> from <u>18.04.2025</u>.

STEP -I : UNIVERSITY PORTAL

- Open www.cuexamwindow.in. For application, student should click on <u>Portal</u> for College/Students-B.Com. A new page will open. For application, student should click on <u>CBCS</u>.
- Click Semester-V & REVIEW OR FSI. A new page will open. Provide your University Registration Number & other required fields. Click on <u>CONTINUE</u>, check the prefilled data, choose your desired option & fill up the blank fields. Check all data and click on <u>SUBMIT</u> button.

 $igstar{4}$ Save & Take a print out and submit the hard copy of the form duly signed to College Office.

STEP –II : COLLEGE PORTAL

- Go to <u>Shri Shikshayatan College</u> website at the Right hand side of the website. Click on "MISC online payment". For payment Click => Online Fees Payment Link
- Choose Fees type as Review Fees-UG & PG (Paper I/ II) OR FSI 1/2/3 Paper from drop down list, Exam. : Semester 5. Examination Year - 2024.
 (Fees paid by selection wrong year and type will be forfeited)
- Enter your UID and load.
- Please ensure all the details are correct before making the payment.
 (The Fees are to be paid online and it should be same as the fees printed on the CU Form.)
- **4** Save the Challan after successful payment for your future reference.
- ullet Submit the hard copy of the E-Challan and CU form duly signed to College Office within due date

Activity

On-line application form submission and submission of duly signed hard copy of the same (generated after on-line application) with requisite fees by the candidates to College

IF HARDCOPY IS NOT SUBMITTED, THE FORM CAN NOT BE PROCESSED...

LAST DATE OF SUBMISSION TO COLLEGE OFFICE: 24.04.2025

Documents Required:

Photocopy of REVIEW FORM, FEES CHALLAN, ADMIT CARD

Form Submission

Date of Form Submission:	24.04.2025 (EXCEPT SATURDAY, SUNDAY & HOLIDAY)		
<u>Time:</u>	11:00 TO 01:00 PM,	AND	03:00 TO 04.00 PM
Review Fees	: Rs. 110/= @ One Paper, Rs. 210/= @ Two Papers		
FSI* Fees	: Rs. 500/= each paper		

Dr. Papiya Chaudhury Teacher in Charge

Date: 17.04.2025