

B.Com. (Honours) students, who wish to submit their papers for Re-examination or FSI*, have to fillup Form <u>ONLINE</u> which is available on the CU website: <u>www.cuexamwindow.in</u>

STEP -- I : UNIVERSITY PORTAL

- Open <u>https://www.cuexamwindow.in/</u>
- *For application, student should click on <u>Portal</u> for College/Students-B.Com*. A new page will open.
- For application, student should click on <u>CBCS</u>.
- 4 Then click **Semester-II & REVIEW OR FSI**. A new page will open.
- Provide your University Registration Number & other required fields.
- *Lick on <u>CONTINUE</u>, check the prefilled data, choose your desired option & fill up the blank fields.*
- Check all data and click on <u>SUBMIT</u> button.
- igl+ Take a print out and submit the hard copy of the form duly signed to College Office.

STEP -- II : COLLEGE PORTAL

- 4 Open www.shrishikshayatancollege.org
- **4** Login to Student Portal with your user code and password.
- **4** Click "Student Console Online payment of fees" option.
- **4** Select Exam Type as **"Review Fees 1 Paper / Review Fees 2 Papers / FSI**" (As applicable)
- 4 For FSI, Students have to choose no of papers before payment
- Pay Fees Online by Debit Card / Credit Card / Net Banking.
- **4** Save & Print E-Challan for future reference.

The fees paid online should be same as the fees printed on the Examination Form

Documents Required:

i) Photocopy of FEES CHALLAN, REVIEW FORM, ADMIT CARD

Form Submission

Date Time Review Fees FSI* Fees : 06.01.2023 : 11:00 TO 01:00 PM : Rs. 110/= @ One Paper, Rs. 210/= @ Two Papers

: Rs. 500/= each paper

DO NOT USE MOBILE FOR FILLING UP REVIEW FORMS. USE LAPTOP/ DESKTOP ONLY LAST DATE OF ONLINE FORM FILL UP: 04.01.2023

(Dr. Aditi Dey) / Principal Principal Shri Shikshayatan College 11, Lord, Sinha Roa. Kolkata-71

Date: 02.01.2023