



SHRI SHIKSHAYATAN COLLEGE

SEM – I 2023 (Under Graduate)

DOCUMENTS VERIFICATION

All Semester-I 2023 Undergraduate Students will have to be present as per the schedule given below to complete the **Original Documents Verification** & for **CU Registration Process**.

Course	Date	Roll No	Reporting Timings
English Major	07.08.2023	All	11:00 AM
Education Major	08.08.2023	All	11:00 AM
Hindi Major	08.08.2023	All	12:30 PM
History Major	08.08.2023	All	02:30 PM
JMC Major	09.08.2023	All	10:30 AM
Political Science Major	09.08.2023	All	02:30 PM
Sociology Major	10.08.2023	All	10:30 AM
Botany Major	10.08.2023	All	12:30 PM
Chemistry Major	10.08.2023	All	02:30 PM
Geography Major	11.08.2023	All	10:30 AM
Economics Major	12.08.2023	All	10:30 AM
Mathematics Major	12.08.2023	All	12:30 PM
B.Com (H) - Evening - MKT	12.08.2023	All	02:30 PM
B.Com Major - Evening - AF	14.08.2023	All	11:00 AM
B.Com Major - Morning	16.08.2023	Roll No: 1-75	10:30 AM
B.Com Major - Morning	17.08.2023	Roll No: 76-140	10:30 AM
B.Com Major - Morning	18.08.2023	Roll No: 141-210	10:30 AM
B.Com Major - Morning	19.08.2023	Roll No: 211-270	10:30 AM
B.Com Major - Morning	21.08.2023	Roll No: 271-340	10:30 AM
B.Com Major - Morning	22.08.2023	Roll No: 341-410	10:30 AM
B.Com Major - Morning	23.08.2023	Roll No: 411-Rest	10:30 AM
BBA (H)	24.08.2023	All	10:30 AM

All Students are required to report as per above date and time slots positively.

Online Procedure:

Please Note: **Mobile photo upload is not allowed.** All documents have to be scanned and uploaded properly.

1. Login to the **Students Portal with UID & Password.**
2. Please ensure that all documents mentioned below have been uploaded properly before coming for verification. (**Scanned 150 DPI**)
 - a) Original Class XII Marksheet with Self Attested (Max size 150 KB)
 - b) Original Class X / Equivalent Examination Admit Card / Birth Certificate (Issued by Govt. of WB) as age proof with Self Attested (Full Signature) (Self Attested) (Max size 150 KB)
 - c) Formal Colour Photograph (Passport) (Max size 100 KB) (Other than formal photo may be rejected)
 - d) Full running hand Signature (Max size 50 KB)
 - e) Original Caste Certificate (If applicable) (Self Attested) (Max size 150 KB)

*** Caste Certificate must be issued by**

- ✓ District Welfare Officer & Ex-Officio Jt. Director, BCW (Within Kolkata)
- ✓ Sub-Divisional Officer (Outside Kolkata)

(Caste certificate issued by states other than West Bengal **will not** be considered. Students who will not be able to provide appropriate certificate will be treated as General Candidate)

Students must to bring the following: - (Mandatory)

1. Admission Form - 2023 - Take print from Student portal.
2. Semester-I Admission Fees Challan - Take print from Student portal.
3. All Original Documents of Class XII & Class X and 1 set Photocopy.
4. Original Caste Certificate (If applicable) and 1 Photocopy.
5. Original Migration Certificate (If applicable).
6. Formal Colour Passport Size photograph (2 Copies).
7. Ball point Pen, Gum, Scissors.

N.B.:-

- **Students who have taken admission in other college before taking admission in Shri Shikshayatan College should cancel their Admission from that college positively and produce proof of cancellation to ensure smooth registration process.**

Admission is subject to verification of documents and registration by Calcutta University.

Date: 04.08.2023


Principal

Principal
Shri Shikshayatan College
11, Lord Sinha Road
Kolkata - 71