

B.Com. (Honours) students, who wish to submit their papers for Re-examination or FSI\*, have to fillup Form <u>ONLINE</u> which is available on the CU website: <u>www.cuexamwindow.in</u> from <u>18.07.2023</u>.

# **STEP -- I : UNIVERSITY PORTAL**

- Open <u>https://www.cuexamwindow.in/</u>
- **4** For application, student should click on **<u>Portal</u> for College/Students-B.Com**. A new page will open.
- For application, student should click on <u>CBCS</u>.
- 🖊 Then click **Semester-I & REVIEW OR FSI**. A new page will open.
- Provide your University Registration Number & other required fields.
- *Lick on <u>CONTINUE</u>, check the prefilled data, choose your desired option & fill up the blank fields.*
- 4 Check all data and click on **<u>SUBMIT</u>** button.
- igl+ Take a print out and submit the hard copy of the form duly signed to College Office.

# **STEP -- II : COLLEGE PORTAL**

- + Open www.shrishikshayatancollege.org
- **4** Login to Student Portal with your user code and password.
- 4 Click "Student Console Online payment of fees" option.
- 4 Select Exam Type as "Review Fees 1 Paper / Review Fees 2 Papers / FSI " (As applicable)
- 4 For FSI, Students have to choose no of papers before payment
- 4 Pay Fees Online by **Debit Card / Credit Card / Net Banking.**
- 4 Save & Print E-Challan for and submit the hard copy to College Office.

The fees paid online should be same as the fees printed on the Examination Form

# Form Submission

Date Time Review Fees FSI\* Fees

# : 24.07.2023

: 11:00 TO 01:00 PM

: Rs. 110/= @ One Paper, Rs. 210/= @ Two Papers

: Rs. 500/= each paper

#### **Documents Required:**

i) Photocopy of REVIEW FORM, FEES CHALLAN, ADMIT CARD

(Dr. Aditi Dey) Principal

Principal Shri Shikshayatan College 11, Lord, Sinha Roa Kolkata-71

Date: 17.07.2023