



NOTICE
Re-examination
BBA
Semester -IV, 2022

*BBA Session: 2020-2023 students, who want to submit their Semester-IV, 2022 Papers for **Re-examination / FSI** [seeking photocopy of evaluated answer script(s) for the purpose of self-inspection], will have to fill up the attached form, pay the fees online and report at college office on 30.11.2022 (Wednesday) without fail at 12 Noon*

Documents Required:

- i) 2 Photocopies of Marksheet (Sem-IV).
- ii) E-challan of Re-examination/ FSI fees.

**Re-examination Fees: Rs. 110/- @ One Paper,
Rs. 210/- @ Two Papers**

(Maximum of 2 papers can be given for Re-examination)


FSI Fees: Rs. 500/- @ One Paper

(Seeking photocopy of evaluated answer script(s) for the purpose of self-inspection)

Procedure for Online Re-examination Fee payment:

- Login to Student Portal (www.shrishikshayatancollege.org) with your User Code and Password.
 - Click "Student Console – Online payment of fees" option.
 - Select Type as "Mark sheet Review Fees: Paper1 or Paper 2 / FSI Fees".
 - Pay the Fee online by Debit Card/ Credit Card/Net Banking.
- Print E-Challan and submit at College with filled-up Re-examination/ FSI Form.

Date: 25.11.2022


(Dr. Aditi Dey)
Principal

Principal
Shri Shikshayatan College
11, Lord Sinha Road
Kolkata-71



UNIVERSITY OF CALCUTTA

Application Form for Post-Publication Re-Examination of Answer Papers of Post-Graduate and Other Miscellaneous Examinations

1. Challan No : _____ Amount: _____
 Counter No : _____ Date : _____
2. Examination Name: _____
 _____ Year _____ Held in _____

[Applicable item should be ticked (✓)]

3.

Course			
B.A.		M.V.A.	MJS
B.Ed.		M.A.	M.Mus
B.FAD.		M.A./M.Sc.	M.P.Ed.
B.P.Ed.		M.B.A.	MPSM
B.Tech.		M.B.M.	M.Phil.
BBA		MCA	M.Sc.
BFA		M.COM.	M.Tech.
BLIS		M.Ed.	P.G. Dip.
B.Mus.		MHRM	LL.M.
B.V.A.		MHRM	Diploma

Course Details							
One Year Course	Annual Part		Semester				
	Part I	Part II	Sem I	Sem II	Sem III	Sem IV	Sem V
			Sem VI	Sem VII	Sem VIII	Sem IX	Sem X

4.

Appeared in Examination	
In Theoretical Papers	As a Whole

To
 THE CONTROLLER OF EXAMINATIONS,
 UNIVERSITY OF CALCUTTA

Sir,

I beg to apply to re-examination of following paper(s) mentioned below for the above mentioned Examination. The prescribed fee of Rs. 100 per paper/half paper (Total Rs.) is forwarded herewith. An attested copy of the mark-sheet of the examination concerned is also enclosed herewith.

5. Name in full : _____
 (In Block Letters as per Registration Certificate of C.U.)
6. Address for Correspondence : _____

7. Phone No.: _____ Mobile No.: _____ 8. Sex: Male Female
9. **Paper(s) to be re-examined (Special papers if any, should be clearly stated)**

Roll No.:	Paper Code	Paper Name	Full Marks	Marks Obtained	For Office Use only (Eligibility as per relevant regulation)	
					Eligible	Not Eligible
Registration No.:						

I do hereby declare that all of the above statements are correct in best of my knowledge and my application may be rejected by the authority if any one of them is found wrong.

Date: _____ _____ (Signature of the Candidate)

Last date of submission of fees & forms for Re-Exam.: _____

Forwarded to the Controller of Examinations for necessary actions. I am convinced that there are strong and sufficient grounds for such re-examination(s).

Date: _____ _____ (Signature of the Head of the Department)

**Rules for the Post Publication Re-examination of answer papers for
B.A. LL.B./B.Ed./BFAD./B.P.Ed./BBA./BFA./BLIS/B.Mus./BVA/MVA/M.A./M.Sc./
M.Com./MBA./MBM/MCA/M.Ed./MHRM./MHRM/M.L.I.S./M.Mus./M.P.Ed./MPSM.**

A candidate who appeared as a whole in an examination may apply to the Controller of Examinations for re-examination of his/her answer script(s) within stipulated days (mentioned in the notice) from the date of publication of result in the prescribed form with requisite fees per paper/half, subject to the following conditions :-

1. No paper / half paper for which two or more examiners are appointed will be re-examined.
2. Application for re-examination shall be restricted to theoretical papers only, and no application for re-examination in any practical/supplementary/oral/internal assessment/ dissertation / project/field work etc. shall be entertained.
3. A candidate who failed or passed will have the option of getting his / her answer scripts re-examined in such number of full/half papers as per provision of the relevant regulations for the examination. The eligibility criteria for seeking re-examination of answer scripts in respect of percentage of marks obtained in remaining papers is also guided by the relevant regulations for the examination.

Instructions to fill up the form

- 1) Write the challan number, date, counter number and amount paid in the space given.
- 2) Write the Examination Name, Year and the month when it was conducted.
- 3 and 4) Tick in the appropriate items as stated in your admit card and mark sheet.
- 5) Write full name as stated in the admit card in BLOCK letters.
- 6) Write detail communication address.
- 7) Write land phone and mobile number in appropriate space.
- 8) Tick in the appropriate box.
- 9) Fill up the table with the detailed of the marks obtained along with paper code and paper name in which Re-examination is sought.
- 10) Write the date and make signature in appropriate space.
- 11) Form must be signed by the Head of the department or any other forwarding authority.