



SHRI SHIKSHAYATAN COLLEGE

NOTICE – MARK-SHEET & CERTIFICATE DISTRIBUTION

B.A. / B.Sc. Semester - VI 2025 (Under CBCS) Examination (Honours, General & Backlog) Mark-sheets will be distributed from College.

For Students Only

Course	Date	Time
B.A. & B.SC. ALL	10/10/2025	11:30 am – 12:15 pm

Documents Required:

- Original Semester-VI Admit Card (With Invigilator sign)
- Semester - VI fees challan – Hardcopy.
- Library Clearance - If applicable.
- Those who have not collected their previous / backlog Marksheets can collect the same by producing respective Admit Cards (Original hard-copy with invigilator sign). Those who want to collect review marksheets can collect the same by providing original marksheet of the said examination / semester.

For Guardians Only

Course	Date	Time
B.A. & B.SC. ALL	14/10/2025	11:30 am – 12:15 pm

Documents Required:

- A proper hand written letter by the student (Original) with the authorised person's signature attestation. If any student is out of station now, they may send a proper authorization letter to their authorised person via courier.
- Original and photocopy of ID Proof (Voter Card & Aadhar Card only - Authorised person).
- Original Semester-VI Admit Card (With Invigilator sign)
- Semester - VI fees challan – Hardcopy.
- Library Clearance - If applicable.
- Those who have not collected their previous / backlog Marksheets can collect the same by producing respective Admit Cards (Original hard-copy with invigilator sign). Those who want to collect review marksheets can collect the same by providing original marksheet of the said examination / semester.

NB: Printout / scanned copy / email copy of authorization letter will not be acceptable.

Students are requested to collect their previous Marksheet now. Henceforth a fine of Rs. 1000/= (Rs. One thousand only) charges will be applicable at the time of collection of such pending marksheets / documents.

Date: - 24/09/2025

Dr. Tania Chakraverty
Principal