



SHRI SHIKSHAYATAN COLLEGE

(SESSION 2024-2025)- **1st SEMESTER (For Six Months)**

Admission Helpline Nos. 09903560800 / 09903355719 (10 AM to 6 PM)

Whatsapp No. – 09903553700 (10 am – 6 pm)

Fees:

MA ENGLISH (CU): Rs. 25,320/= (OU): Rs. 25,590/=

Note:

- 1) Admission fees are to be paid by the students **ONLINE**.
- 2) Fees refund will be considered on the basis of guidelines issued by Higher Education Department, Govt. of West Bengal.

LIST OF DOCUMENTS TO BE UPLOADED

(File size not more than 150 KB)

- Colour Photo (JPG format and within 50KB size).
- Full and running hand Signature (JPG format and within 50KB size).
- Admit Cards and Mark sheets of the following Examinations:- (JPG format and within 150 KB size).
 - a) Class X
 - b) Class XII
 - c) B.Com. / B.A. All Semesters / Years Examination.
- Registration Certificate of the University of Calcutta / Other Universities. (JPG format and within 150 KB size).
- Migration Certificate / Equivalent Certificate – in case of applicants from other Universities. (To be submitted within 15 days from the date of admission) (JPG format and within 150 KB size).
- Aadhar Card (JPG format and within 150 KB size).
- Caste certificate (SC/ST/OBC-A/OBC-B) in JPG format and within 150 KB size. (if applicable)
 - **Caste Certificate must be issued by**
 - ✓ District Welfare Officer & Ex-Officio Jt. Director, BCW (Within Kolkata).
 - ✓ Sub-Divisional Officer (Outside Kolkata).
 - **Caste certificate is not valid if**
 - ✓ Issued in states other than West Bengal.
 - ✓ Caste certificate of parents.
 - ✓ Application for Caste Certificate.

The form will not be valid if all the documents are not uploaded properly.

GUIDELINES FOR ADMISSION FEES PAYMENT

1. The Merit Listed students are to pay their Admission Fees online between **26.09.2024 & 27.09.2024 latest by 11.30PM.**
2. All merit listed students should login to the Admission Portal for online Admission Fees payment. After successful payment, Admission Fees Challan has to be printed.
3. Mode of payment- **Online by *Debit Card / Credit Card / Net Banking.***
4. *In case of payment being deducted from the bank account and challan not being generated by the system, the following details are to be sent by email - Name, Contact No and Application No with payment proof (It can be Mini Statement from ATM / Scan copy of Passbook page / Bank E-Statement) to admission@shrishikshayatancollege.in*
5. **The Merit List is generated on the basis of online data submitted by students. Admission is provisional subject to document verification. Admission stands cancelled and admission fees paid will be forfeited if -**
 - **Any data is found incorrect, when compared to original.**
 - **Students have not cleared all Parts / Semesters**
6. If any student fails to pay Admission Fees on allocated date & time or seats get filled up before payment of fees, the college will not be responsible. Students may however fillup the **Time Slot Missed / Seat Full consent form** by clicking on - <https://forms.gle/xNmcmgwKnzyVFYiT7>. If there is any vacancy in future college will consider their names strictly according to the merit.

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