Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**SHRI SHIKSHAYATAN COLLEGE**
Name of the head of the Institution	**Dr. Aditi Dey**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03322826033**
Mobile no.	**9830639872**
Registered Email	**shikshayatan@shrishikshayatancollege.org**
Alternate Email	**principal@shrishikshayatancollege.org**
Address	**11, Lord Sinha Road, Kolkta - 700071**
City/Town	**Kolkata**
State/UT	**West Bengal**
Pincode	**700071**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Dr. Suchhanda Ghosh**
Phone no/Alternate Phone no.	**03322826033**
Mobile no.	**9831029720**
Registered Email	**shikshayatan@shrishikshayatancollege.org**
Alternate Email	**iqac@shrishikshayatancollege.org**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://shrishikshayatancollege.org/files/AQAR%20REPORT%202019.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://shrishikshayatancollege.org/files/Academic%20Calendar.jpg

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**A**	**3.16**	**2010**	**31-Oct-2010**	**31-Dec-2014**
3	**A**	**3.24**	**2016**	**05-Nov-2016**	**05-Nov-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**08-Apr-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
FOR STUDENTS (MENTAL WELL-BEING) A mental well being program for students in association with the Students	08-Jul-2019 1	50
FOR STUDENTS (PHYSICAL WELL-BEING) Awareness program for students on PCOD (Polycystic Ovarian Disease) Conducted in collaboration with Belle View Nursing Home	21-Aug-2019 1	50
FOR STUDENTS (PLACEMENT) Deloitte, a Hyderabad based company did campus drive for B.Com and M.Com. students	19-Nov-2019 5	200
FOR STUDENTS (PLACEMENT) Deloitte, a Hyderabad based company did campus drive for B.Com and M.Com. students	25-Nov-2019 5	200
FOR TEACHING STAFF (MENTAL WELL-BEING) An interactive seminar was held for the faculty members on music therapy in stress management	06-Mar-2020 1	30
FOR TEACHING STAFF (FACULTY SKILL DEVELOPMENT) A national level awareness webinar was organized for the faculty members on the overviews of on-line teaching in light of enhanced requirement of virtual education due to COVID19 pandemic outbreak	02-Jun-2020 2	96
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	15
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Workshops on mental health and mental well being for students and workshops on stress management for staff members to cope with the pandemic situation

Workshop for staff members for improving skills related to online teaching

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To procure land and plan for establishment of a second campus of the institution	Land has been procured and infrastructural development is in progress, all technical aspects related to permission from the Department of Higher Education as well as the affiliating university is also being processed
Annual Orientation Session with faculty members on quality enhancement	All quality enhancement and sustenance measures are taken up by the institutional authorities after discussion with all the stakeholders. The Principal of the college meets and discusses various issues on a regular basis with all the staff members.
More seminars	A number of international, national as state level seminars/webinars have been organized by the institution during the current session

Enhanced collaboration with industries and organizations	Seminars/webinars have been organized in collaboration with other colleges as well with other government/non-government/private institutions and organizations
Regular sessions on gender sensitization and mental wellbeing for students and staff members	The IQAC of the college has organized such programs for both the teaching staff and the students
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**24-Feb-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The administration, finance and academic activities in Shri Shikshayatan College have been MIS Driven. Exhaustive computerization and centralization of all processes has been done with the aim of optimalutilization of resources in terms ofman hours and infrastructure. Theinstallation and use of IRP(Institutional Resource Planning)software has enabled multipleoperations on a single data base. Thedifferent modules in use are asfollows: 1) Finance 2) Payroll /humanresource management 3) Student Management Module 4) Library module 5)Asset Management6)Admission Module Various reports aregenerated under each module which helpinmonitoring/management/administration. 1) Finance Income ExpenditureAccount, Balance Sheet and receiptsPayments account. These MIS help themanagement to assess the fundposition and plan the fund flowappropriately. With IRP in place thesereports are available REALTIME**

fromvarious locations and to variousstakeholders. Cash availabilityreports, fixed deposit movement reportsand asset reports help in theoperations and decision making. 2)Payroll /human resource managementRight from appointment to Resignation/retirement/termination. Allrecords are maintained in the database. The salary, increments and promotions are recorded. Hence all reports to assess and reviewthe performance and employmenthistory of an employee are available. The various MIShelp in taking decision and assessingperformance of employees. Decisionsregarding vacancies and creation of newposts are taken based on Payroll MIS.The various salary reports like individual yearly salary and cumulativesalary reports help in deciding theyearly CTC. They also enable taxesThe entire administrative functions are based on computer based systems. Many computer based processes are in place which help in organising, evaluating and analysing to enable informed decision making and management of the organisation. Continuous upgradation is done as per requirement.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution adheres to the curriculum laid down by the affiliating University and prepares a well planned month wise year planner at the beginning of each academic session for all the subjects in the under graduate courses. These planners are distributed to all the students at the beginning of each academic session. For the Post Graduate departments there is Board of Studies who designs the curriculum. The panel comprises of some senior in-house faculties along with some eminent academicians in the relevant area. Year planners are also prepared in this case after the framing of the syllabus and are distributed to all the students at the beginning of each academic session. The Principal takes feedback of the departmental meetings about the even distribution of syllabi amongst all the faculty members and ensures timely completion of the assigned syllabus.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Botany	20
BSc	Botany	20
BSc	Botany	40
BSc	Geography	5
BSc	Geography	7
BSc	Geography	5
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
All the feedbacks obtained from the various stakeholders are analysed by the IQAC of the college and the outcome is communicated to the College Management. The outcome is henceforth considered in framing as well as restructuring

policies pertaining to quality enhancement and sustenance measures of the Institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	NA	100	225	97
MCom	Accounting & Finance/ Marketing	60	110	56
MA	English	60	131	50
BBA	Accounting & Finance/ Marketing	73	208	62
BSc	Botany,Chemistry,Economics, Geography,Mathematics	155	800	119
BA	Bengali, Education, English, Geography, History, Hindi, JMC, Political Science, Sociology	383	2341	265
BCom	Accounts & Finance , Marketing	1040	2907	929
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	4099	202	94	3	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
100	100	4	42	42	2

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)
No

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
No Data Entered/Not Applicable !!!		

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
103	94	9	7	36

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.Illora Sen	Associate Professor	i)2nd Best Presentation Award...Oral session in National Seminar, University of Calcutta ii)Best Paper Award in International Conference, CAS,University of Calcutta and BSI
2019	Dr.Agnita Kundu	Assistant Professor	Won 1st Prize in poster presentation - Identification of problem in teaching, learning and evaluation: With reference to Chemistry) IQAC, Bidhannagar College (NAAC sponsored)
2019	Ramyani Chattopadhyay	Assistant Professor	DD Kosambi Teacher Mentor Award, TIFR, Mumbai
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-

			end examination	end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

<div align="center">**No Data Entered/Not Applicable !!!**</div>

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution follows the prescribed syllabus of the affiliating university, University of Calcutta. The academic calendar is published in the college prospectus at the beginning of each academic session with all the detailed of the examination pattern and schedule monthwise as directed by the affiliating university. Teachers of the individual departments also give an orientation to the new students in the related issues and clear subject specific queries of the students at the beginning of each academic session, as well as during the course.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://shrishikshayatancollege.org/wp-content/uploads/2020/10/PROGRAM-BASED-OUTCOMES.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	BEd	NA	94	94	100.0
	MCom	Accounting & Finance/ Marketing	47	46	97.87
	MA	English	52	51	98.07
	BBA		58	49	84.48
	BSc	General	22	22	100.0
	BSc	Botany,Chemistry,Economics, Geography,Mathematics	84	84	100.0
	BA	General	59	58	98.3
	BA	Bengali, Education, English, Geography, History, Hindi, JMC, Political	162	155	95.68

		Science, Sociology			
	BCom	General	61	40	65.57
	BCom	Accounts & Finance , Marketing	779	760	97.56

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Botany	2	1.11

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
JMC	2
Hindi	2
B.Com Evening	7
B.Ed.	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
3days national workshop at HBCSE, TIFR Mumbai.	Gnowledge Lab, RD laboratory of HBCSE (Homi Bhabha Centre for Science Education)	1	2
Citizen Science Media Training Programme	IUCN-CEC Commission WILDROOTS ,INDIAfor active	2	12

	partiiciaption and accomplishment for activities related to Conservation,cli mate change etc		

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
3days national workshop at HBCSE, TIFR Mumbai.	DD Kosambi Young Scientist Award	Gnowledge Lab, RD laboratory of HBCSE (Homi Bhabha Centre for Science Education)	2
Citizen Science Media Training Programme	Certificate for active partiiciaption and accomplishment for activities related to Conservation,cli mate change etc	IUCN-CEC Commission WILDROOTS ,INDIA	12

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
"Content is King"	NSHM	Essay Writing	0	1
"Say no to plastic"	Rotaract Club of Faisalabad	Poster making	0	1
NSS special camp	NSS	Swachh Bharat	5	5
Policy research intern	The AamAadmi Party	Focus on hunger eradication and the PDS	0	1
Flood Relief Collection Camp	GOONJ	Distribution of Essentials	0	1

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
CUBE	R.Chattopadhyay(Fac ulty)	TIFR, Mumbai	365
CUBE	Anushka Ghosh(Student)	TIFR,Mumbai	365
CUBE	Anulekha	TIFR,Mumbai365	365

	Ghosh(Student)			
No file uploaded.				

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7000000	6737251

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
IRP-BOOK MALL	Fully	2.20	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Journals	55	87106	9	2886	64	89992
Others(spe cify)	214	136924	220	52577	434	189501
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!				

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	598	8	4	4	1	19	119	60	0
Added	0	0	0	0	0	0	0	0	0
Total	598	8	4	4	1	19	119	60	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
700000	692750	1140000	1135365

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

No Data Entered/Not Applicable !!!

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	30

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	5
GATE	1
CAT	1
NET	2
TOFEL	1
GMAT	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants

Annual Sports Day	Institutional	250
Bengal Rowing Club Inter College Rowing championship	Inter college	1

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The proactive Student Councils of the college separately for the B.A./B.Sc., B.Com, B.B.A. and B.Ed. sections of the college are elected from among the students of each section. The student members organize several programs held in the college, they also act as a liaison between the students and the other members of the college. There is an annual students' journal where editorial section is composed exclusively of the students. They are also a part of a number of college committees and societies like the Library Advisory Committee, College Magazine Committee, Debate Society, Bengali Literary Soceity, Nature Club etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has inculcated the practice of participative management from long time. Various responsibilities are duly distributed among its various stakeholders wherever applicable. All the college activities and events are conducted and managed by different teams with representatives from the faculty members, nonteaching staff members as well as the student community. All the university examinations are conducted under separate teams with a senior teacher acting as the coordinator. Headship in all the academic departments is

| | rotational among the fulltime faculty members. |

6.1.2 – Does the institution have a Management Information System (MIS)?

| Yes |

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The entire process of admission is online ensuring prompt and paperless execution.
Industry Interaction / Collaboration	The B.Com. and B.B.A. departments sent their students for internships as a part of their curriculum. Apart from that different departments organize seminars with experts from the industry.
Human Resource Management	The IQAC of the institution organizes various seminars and workshops on life skill
Library, ICT and Physical Infrastructure / Instrumentation	There is a dedicated team of nonteaching staff members monitoring all the physical infrastructure and ICT facilities in the institution, timely repair and up gradation is executed under their supervision. The departments take care of the laboratory instruments and all necessary repairs or up gradation are done promptly. The Librarians of the two libraries along with their team members
Research and Development	The institution grants seed money annually for students' research projects. The projects are conducted by small groups of students under the guidance of the faculty members and are published in the Institutional Research Magazine: Impact, annually. Various addon courses and workshops on advanced techniques are also conducted by different departments to ensure promotion of research among the students and faculty. The Central Research Committee of the college monitors and coordinates all research related activities of the institution.
Examination and Evaluation	The Coordinators of the various examinations monitor the smooth functioning of same. The Principal along with the faculty members coordinate and ensure timely distribution of the answer scripts among the examiners, they also take care for timely tabulation of the marks

	ensuring prompt and correct declaration of the results
Teaching and Learning	The faculty members participate in the syllabus workshops as and when organized by the university and share their views on the various aspects of the prescribed curriculum. The institution has also organized several workshops based on implementation of the present curriculum in its campus where experts from the affiliating university as well as the coherent academic fraternity have participated.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The management of the institution plans all aspects after proper discussion with all the staff members, budgetary allocations are also made based o the plans made at the initiation of each financial year
Administration	Central server and computing unit enables multiple operations on single data base — Staff attendance through biometric device. Payroll operations , library functions , student progressions, placement services all are done centrally through IRP software
Finance and Accounts	Online fees collection, MIS for collection. Reports of fund position, Online audit of fees receipts. Monthly audit of system generated financial statements
Student Admission and Support	Online applications, online admissions, online payment of fees. Online registration and document uploads .Student's history, both academic and fees are available for review. Applications can be made online by students for character certificate, transfer certificate and bonafide certificate can be made through student Portal. Interactive portal and updated website for access and support
Examination	• Online examinations are conducted to assess and evaluate the students. The students log in using their UID to the portal and appear in the exam. • Installation of OMR software and ScannersTests are conducted for students on OMR sheets and are scanned using scanners to get the results. The students get a feel of the university exam and also get accustomed to the

rules of exam.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GRATUITY FOR CONTRACTUAL TEACHER, ESI, Seed Money for Research, Tea, Coffee 3 (three) times a day.	GRATUITY,ESI, PF, Uniform (2pair), Winter Uniform, Shoes, Umbrella, TeaCoffee free of cost 3 (three) times a day, tieup with Nightingale Hospital.	MEDICAL FACILITY, FREESHIP, support in enabling state and central scholarships, Earn while Learn, tieup with a local hospital.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal audit on a continuous basis. The Internal audit assistants are stationed in the college office . Statutory Audit is conducted

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

64473836

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal
Administrative	Yes	Suresh Surana and Associates	Yes	Accounts Department

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Gender Sensitization programs for students Mental Health related programs for students as well as support staff Organization of Syllabus related workshops Increased off campus outreach activities Training on preparedness of taking online classes during the ongoing pandemic

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants

				Female	Male
No Data Entered/Not Applicable !!!					

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college has an installed and operative solar panel in the terrace and the entire building is provided with power efficient electric devices The NSS unit and the LTS units of the college celebrated World Environment Day

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The college campus is a plastic free zone 2. Vital Waste, the waste management partner of the college works to recycle and reduce the generation of ewaste in the campus 3.The entire campus is fitted with power efficient electrical gadgets 4. The solar panel fitted in the college terrace provides alternate energy source 5. Annual Green Audit is done in collaboration with the WWF, Kolkata 6.The institution is introducing more and more online examinations andfeedback systems to reduce the use of paper

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Enhanced use of ICT Social Outreach activities

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://shrishikshayatancollege.org/wp-content/uploads/2019/08/Institutional-Best-Practice.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Institution strives to empower today's' women and uphold universal moral and social values along with a number of other visions. This year too, the Institution has worked and achieved some milestones as a part of their social outreach activities. The four social outreach units have worked in coordination to try and touch lives in different strata of the society. ? NSS unit of the college has organized a workshop on Women's Empowerment and Gender Sensitization, a health camp on Menstrual Hygiene was organized for the slum girl children. The Special camp held at Ektara, a NGO at Topsia, needs to be mentioned specially as it was a week long interaction with the slum children where the students train them about various life skills, health and hygiene etc. ? Community Outreach Service Unit worked in collaboration with Pratibandhi Kalyan Kendra, Sharehouse Charitable Trust, Lions Club and Khelaghar for helping the socially and physically challenged people of the society ? LTS unit of the college undertook several programmes like Ductus, Ignite, Potluck, Escortia, Feminisia, EPanorama etc. Touching various spheres of social life like environmental consciousness, leadership training, social welfare, women empowerment etc. ? Social Welfare Committee undertook initiatives to serve different sections of people in need. The Wish Tree Project in collaboration with the NGO Sanchar, Organization of Medical Camps for school children, visits to old age homes and children's home for cultural activities and spending of quality time, as well as collection of funds for several social causes is a few of their endeavors round the year.

Provide the weblink of the institution
http://shrishikshayatancollege.org/?page_id=14115

8.Future Plans of Actions for Next Academic Year

1. To enhance and upgrade digital resources available in the institution 2. Upgrade institutional infrastructure in order to maintain cleanliness and hygiene in view of the current pandemic 3. Impart regular trainings to both teachers and students to improve the distant learning environment 4. More programs to support mental well being of all stake holders of the institution 5. To introduce mentor-mentee system on a departmental basis 6. Enhanced gender workshops and seminars 7. Augmentation of e-library resources to cater students and teachers during the ongoing pandemic phase 8. Preparation of IIQA and SSR for the upcoming NAAC assessment