SHRI SHIKSHAYATAN COLLEGE

SEM – I 2022 (Under Graduate)
DOCUMENTS VERIFICATION (REVISED)

*Those who have not reported for documents verification (Semester-I 2022) will have to come on 02.11.2022 at 10:30 to 01:00 pm to complete the **Original Documents Verification** & for **CU Registration Process**.*

Online Procedure:

Please Note: Mobile photo upload is not allowed. All documents have to be scanned and uploaded properly.

1. *Login to the **Students Portal with UID & Password**.*
2. *Please finally check that all documents mentioned below have been uploaded properly. **(Scanned 150 DPI)***
   a) *Original Class XII Marksheet with Self Attested (Max size 150 KB)*
   b) *Original Class X / Equivalent Examination Admit Card / Birth Certificate (Issued by Govt. of WB) as age proof with Self Attested (Full Signature) (Self Attested) (Max size 150 KB)*
   c) *Formal Colour Photograph (Passport) (Max size 100 KB)*
   d) *Full running hand Signature (Max size 50 KB)*
   e) *Original Caste Certificate (If applicable) (Self Attested) (Max size 150 KB)*

   * Caste Certificate must be issued by
   - ✓ *District Welfare Officer & Ex-Officio Jt. Director, BCW (Within Kolkata)*
   - ✓ *Sub-Divisional Officer (Outside Kolkata)*

*(Caste certificate issued by states other than West Bengal **will not** be considered. Students who will not be able to provide appropriate certificate will be treated as General Candidate)*

Students must to bring the following: - (Mandatory)

1. *Admission Form - 2022 - Take print form Student portal.*
2. *Semester-I Admission Fees Challan - Take print form Student portal.*
3. *Lab Fees Challan (If applicable).*
4. *All Original Documents of Class XII & Class X and 1 set Photocopy.*
5. *Original Caste Certificate (If applicable) and 1 set Photocopy.*
6. *Original Migration Certificate (If applicable).*
7. *Formal Colour Passport Size photograph (2 Copies).*
8. *Ball point Pen, Gum, Scissors.*

N.B.:-
➢ *Students who have taken admission in other college before taking admission in Shri Shikshayatan College should cancel their Admission from that college positively and produce proof of cancellation to ensure smooth registration process.*

Admission is subject to verification of documents verification and registration by Calcutta University.

Date: 01.11.2022   *Principal*