

TC APPLICATION FORM

To
The Principal
Shri Shikshayatan College
11, Lord Sinha Road, Kolkata – 700071.

Date :
SR No :

Respected Ma'am
This is to request you to kindly issue my Transfer Certificate (TC).

FILL IN BLOCK LETTER

Name :

College Roll No : UID (Barcode No).....

Father's Name :

Residential Address :

Stream with
Subject Combinations :

Last CU University Roll:
(If Applicable)

University Regn. No :
(If Applicable)

Reason for Transfer :

Phone No :

Student's Signature

Encl:

1. Photocopy of Last Passed Marksheet & CU Registration Certificate. (If applicable)
2. Photocopy of All Fees Challans – College.
3. College Identity Card. (If applicable)
4. Library Clearance documents. (If applicable)

-: Office Use Only :-

Transfer Certificate No:

Date:

Verified by

Principal's Signature