REGISTRATION NOTICE M.COM. SEM-I 2020
SHRI SHIKSHAYATAN COLLEGE

M.Com. Semester-I , 2020 students have to login to C.U. Registration Portal to upload Registration Data within **24.12.2020 without fail**

Procedure

- *Login to www.calunivreg.in*
- *Click PG Registration*
- *Fill **PG ONLINE REGISTRATION** portion and click **REGISTER***
- *Submit the **OTP** received in the Mobile number provided.*
- *Log in(Top right corner) using User Id (e-mail id) and Password*
- *Read the instructions carefully and click **Enrol Yourself***
- *Select Academic Session **2020** and click **College/Institution***
- *Fill up the Registration Form and upload required documents.*
- *Check all data entered and click **Submit** to complete the submission process.*
- *Save the generated Registration Form for future use.*

Instruction to be followed while filling up the Registration Form Online

- *Form is to be filled up in **Capital Letters only.***
- *Use Laptop / Desktop (Browser: Google Chrome or Mozilla Firefox, Internet Speed 4 Mbps or Higher) **(Do not use mobile)***
- *Only CU registered candidates are required to input the CU Registration number as in Registration Certificate. Other University candidates will leave the column blank.*
- *Select **"SHRI SHIKSHAYATAN COLLEGE(034)"** in the **Name of the College/Institution** block*
- *Select **Course of Study**: M.Com.*
- *Select **Department :** Others*
- *Select **Date of Admission** (refer College admission fee challan)*
- *Select **Migration Status:***
  Migrating Student → Candidates from Other University
  Non-Migrating Student → Candidates from Calcutta University (w.r.t. last qualifying Examination)

- *Fill up the Marks details as shown below (example For CU candidates)*

Subject(s)	Full Marks	Marks Obtained(example)
B.Com.(Hons) Semester-I	400	250
B.Com.(Hons) Semester-II	400	208
B.Com.(Hons) Semester-III	400	257
B.Com.(Hons) Semester-IV	400	360
B.Com.(Hons) Semester-V	400	350
B.Com.(Hons) Semester-VI	400	365

Other University Candidates will fill the marks asper their Marksheets.

List of Documents to be uploaded:

1. **Colour Passport size Photograph** *(.JPG format, size of document within 50KB)*
2. **Student's Signature** *(Full signature, one line – Running Hand, Crop Signature Portion Only). (.JPG format, size of document within 50KB)*

List of Documents (Self Attested Scanned Copies):

(.JPG format, size of document within 100 KB)

3. **D.O.B Proof:** *Admit Card /Marksheet of Class X/ Birth Certificate*
4. *Final Marksheet of* **Last Qualifying Examination.**
   (E-marksheet / Provisional Marksheet not acceptable)
5. **Caste Certificate** *[Students belonging to SC/ST/OBC-A/OBC-B (issued by* **Govt. of West Bengal** *only)]*
6. *C.U. Registration Certificate. (for previously C.U. registered candidates)*
7. *Migration Certificate (for Other University candidates)*
8. *Equivalence Certificate. (If applicable)*
9. *BPL Certificate (If applicable))*
10. *PWD Certificate (If applicable))*

Dr. Aditi Dey
Principal

Date: 22.12.2020