

**ANNUAL QUALITY ASSURANCE REPORT**  
**(AQAR)**

**SHRI SHIKSHAYATAN COLLEGE**  
**11, LORD SINHA ROAD**  
**KOLKATA – 700071**  
**WEST BENGAL**  
**[www.shrishikshayatancollege.org](http://www.shrishikshayatancollege.org)**

**JANUARY TO JUNE, 2012**

# **SHRI SHIKSHAYATAN COLLEGE, KOLKATA**

## **MEMBERS OF INTERNAL QUALITY ASSURANCE CELL (IQAC)**

- 1. Chairperson :** Smt. Debjani Nag,  
Teacher-in-Charge
  
- 2. Senior Administrative Officers :** Sri R. K. Misra, Secretary  
Sri Pradip Kr. Sharma, Secretary (E)  
Smt. Swati Bhattacharya, Librarian  
Smt. Vijayashri Panda,  
Manager-Accounts
  
- 3. Teachers :** Dr. Rupa Barwani  
Smt. Debirupa Basu  
Smt. Sutapa Sen  
Smt. Anasua Das  
Smt. Kajal Gandhi
  
- 4. Members from the Management :** Sri G. K. Khaitan  
President, College Governing Body  
Smt. Bandana Chatterji  
Member, College Governing Body
  
- 5. Nominees from Local Society :** Smt. Rita Bibra  
Sri P.C. Agarwal
  
- 6. Co-ordinator of the IQAC :** Smt. Soma Mitra

# **THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)**

**Name of the Institution : Shri Shikshayatan College**

**Period of the Report : January 2012 – June 2012**

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## **Part A :**

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved after six months :

### **PLAN OF ACTION – 2012 :**

1. Diversification of Courses :  
Introduction of -
  - a) Physics General
  - b) Mathematics Honours
  - c) Self-Financing Courses under Punjab Technical University :
    - i. B.Sc. IT
    - ii. B.Sc. Multimedia
    - iii. B.Sc. Animation and Film Making
    - iv. B. C. A.
2. Number of seats to be increased in English (Post Graduation), Botany (Honours), Chemistry (General) and Zoology (General).
3. Seminars to be held in all departments on a regular basis following a schedule.
4. Publication of regular newsletters / wall magazines and journals by all departments to be continued.
5. More ICT enabled rooms.
6. More student friendly technology to be employed in the teaching – learning process.
7. More books in the book-bank.
8. Language Lab. to be used more intensively by other departments.
9. More frequent students' feedback on facilities and infrastructure of college.
10. Career Counselling and Placement Cell to function more actively.
11. Alumni Association to contribute more fully to the college.
12. Expansion of NSS activities.
13. Infrastructural Modifications :
  - a) Establishment of Physics Laboratory as per requirement of the subject
  - b) Installation of a new modern elevator
  - c) Purchase of laboratory equipments for science departments
  - d) ICT equipped classrooms
  - e) Purchase of office equipments

14. Insurance of entire infrastructure.
15. Installation of projector cum interactive boards in classes.

## **Part B :**

### **1. Activities Reflecting the Goals and Objectives of the Institution :**

The goals and objectives of the institution, as has already been stated in the NAAC Self-Study Report, are as follows : -

- To impart, promote and spread education to girls initially from the Rajasthani community in Kolkata and subsequently to other communities so as to make them self-reliant.
- Maintaining a good academic standard in an apolitical environment.
- Integration of diverse cultural, linguistic and religious groups in a culture of equality and fairness.

**In all the activities of the college, efforts are made to fulfil the mission of the college in the following ways :**

- To maintain a good academic standard the college admits students on the basis of merit. Students are not discriminated against on the basis of religion, caste etc. during admission and the award of freships. We continue to reserve seats for SC/ST category students as per government norms. The college adopts inclusive practices, at the time of admission, to sports persons and the physically challenged.
- The teachers are constantly engaged in upholding and improving the academic standard of the college. Innovative methods of teaching are frequently adopted to make the lectures interesting and effective. Many departments enhance the effectiveness of lecture methods of teaching by the use of modern audio-visual aids such as LCD Projector, DVD/VCD etc. Project Work, Workshops, Seminars and Educational Excursions form an integral part of teaching and learning.
- The faculty tries to cater to the differently-abled students. Remedial teaching is provided to the weaker students to help them cope with their syllabi. For widening the intellectual horizon, encouraging critical inquiry and developing the skill of presentation and public speaking, advanced learners are encouraged to prepare papers in students' seminars organized by the college, and also in other colleges.
- Active Learning Day is organized every year for more intensive interactive learning.
- Regular tutorials, remedial teaching and examinations help to evaluate and improve the performance of students. All departments in the college follow a teaching plan, which is given to every student at the beginning of the session. A parent-teacher meeting is held one month after the commencement of the First Year classes in order to orient and interact with parents. The faculty members also meet the parents after

the declaration of results, where poor attendance or performance of students is discussed. The practice of issuing Progress Reports to all First year students of the college has been started. A students' progress record is maintained by all departments.

- To encourage teamwork and independent study, project work is undertaken.
- To make students self-reliant the following courses are offered :
  - a) B. B. A. Stream
  - b) Major Course in Computer Application
  - c) Honours & General Courses in Journalism and Mass Communication
  - d) Add-on Self-financing Courses :
    - i. DOEACC Course – compulsory for 1st Year B. A. / B. Sc. Honours & General students.
    - ii. Accounting Course on Computer using Tally (Act 9) – compulsory for B. Com. Honours & General students.
    - iii. A 14-hour College-sponsored Workshop on Presentation & Communication Skill, compulsory for 2<sup>nd</sup> Year B. B. A. students.
    - iv. A course on Soft Skills Development of 90 hours duration spread over 3 years of the graduation course.
    - v. Certified Tax Professional Programme for B. Com. 2<sup>nd</sup> Year students.
    - vi. Personality Development Programme for B. Com. 3<sup>rd</sup> Year students.
- The college continues to have an apolitical Students' Union.

**The goal of cultural integration continues to be reflected through the following :**

- At the Annual Function of the college a Cultural Programme is organized where plays or dance dramas in Hindi, Bengali, and English are performed by the students.
- The college encourages the expression of various cultural groups among the students in the programmes organized on Independence Day, Inter-college Students' Festival, Talent Show, Annual Sports meet etc.
- Various students' societies viz. Debate, Drama, Choir and Choreography, Social Welfare, Art and Nature help to enhance the self-image and self-confidence of students and foster integration among them.
- "Shree", the Art and Cuisine Fair, promotes camaraderie and integration of students from various communities, provinces and backgrounds.

**Other Highlights :**

- A centre of education cannot remain indifferent to the social problems and restrict its activities to the scheduled curriculum. The Social Welfare Committee of Shri Shikshayatan College was formed in July, 2002 with the teachers and students. The role of the teachers in this connection is to identify the aptitudes and abilities of the students and provide them with work-opportunities in different areas of the society. The teachers also coordinate between the students and different Government and non-Government organizations to carry out various projects. The Social Service

Committee and the Medical Committee have merged with the NSS and is involved in carrying out the projects under the NSS.

### **Leadership Training Service (LTS) Report, 2012 :**

<b><u>Sl. No.</u></b>	<b><u>Date</u></b>	<b><u>Particulars</u></b>
1.	1 <sup>st</sup> January, 2012	New Year Celebration was held at the LTS centre.
2.	5 <sup>th</sup> February, 2012	A get-together was held for the “IGNITE” participants. The Library Project was also discussed.
3.	11 <sup>th</sup> March, 2012	A day was spent at the centre interacting with the day students from Gocharan, a village 30 kms. from Kolkata.
4.	25 <sup>th</sup> March, 2012	LTS Day Out at Palm Village. The LTSers of the College unit were invited along with their animator.

#### **2. New Academic Programmes Initiated (U.G. and P.G.) :**

- PG courses started in English and Commerce
- Applied for courses in Mathematics (Honours) and Physics (General)
- Applied for Vocational courses in collaboration with P. T. U.

#### **3. Innovations in Curricular Design and Transaction :**

- Students’ Study Circle of the Political Science Dept. comprising present and past students– notably those students who have opted for post-graduate course – meet for regular discussion on topics related to the prescribed syllabus of Calcutta University.
- English Study Centre meets every two months in the college premises – students benefit from discussions, lectures and presentations from college teachers from all over the state.
- Optimum use of the Seminar Library by the students under the guidance of teachers. Students are guided to work on a topic by browsing through a number of books and the Internet dealing with the same topic from different aspects / angles.
- Institutional visits by teachers and students.
- Students’ Projects.
- Publication of departmental journal / magazine / bulletin / wall-magazine.
- Entrepreneurship Week – (E-Week) organized by the Dept. of Commerce as a means of teaching through practical experience. Students participated in a variety of competitions.

#### **4. Inter-disciplinary Programmes Started : None**

## 5. Examination Reforms Implemented :

The University of Calcutta, to which the college is affiliated, has introduced major changes in the syllabi of all courses. The Commerce Course has undergone structural changes from the Academic Session 2010-2011. Consequently the examination system has also undergone seminal changes.

As per University circular, there will be two examinations – Mid-Term test for First, Second and Third Year students in November and Selection Test in January for Third Year students, February for Second Year students and March for First Year students. Further, the Part - I University examination for compulsory language papers would be conducted in the college in March. The question papers would be set by the University. Similarly the Part - III examination in Environmental Science will be conducted by the college at the end of the Third Year.

## 6. Candidates Qualified : NET/SLET/GATE etc. : Not Known

## 7. Initiative Towards Faculty Development Programme :

- The college management provides a grant of Rs. 50000.00 to be used as seed money for research to those members of the staff who have not been given a grant by the UGC.
- The college has institutional membership of the British Council Library for the benefit of the teaching staff.
- The college provides infrastructural support for study circles and for undertaking projects
- Routine is adjusted for the faculty to enable them to participate in seminars / workshops / conferences / Refresher / Orientation course and Ph. D. course work : During the year 2012, the following faculty members were granted duty leave :

### **Details of Refresher / Orientation Courses Attended by the Faculty** **(Jan. – June, 2012) :**

<b><u>Name of Faculty</u></b>	<b><u>Department</u></b>	<b><u>Course Attended</u></b>	<b><u>Duration</u></b>
Dr. Priti Singhi	Hindi	Orientation Programme (Academic Staff College, C. U.)	26.12.11 - 21.1.12
Smt. Alpana Nayak	Hindi	Refresher Course (Interdisciplinary org. by A.S. C., J. U.)	30.1.12 - 25.2.12

Smt. Tanvi Bandyapadhyay	Mathematics	Orientation Programme (A. S. C., J. U.)	30.1.12 - 25.2.12
Smt. Udit Mitra	Sociology	Refresher Course (A. S. C., J. U.)	10.3.12 - 30.3.12
Smt. Urmi Dutta	Computer	Orientation Programme for NSS Programme Officers (Training, Orientation and Research Centre, Narendrapur)	24.6.12 - 30.6.12

**Details of Workshops Attended by the Faculty (Jan. – June, 2012) :**

<b><u>Sl. No.</u></b>	<b><u>Name of Faculty</u></b>	<b><u>Workshop</u></b>	<b><u>Organizing Body</u></b>	<b><u>Duration</u></b>	<b><u>Nature</u></b>
1.	Dr. Tania Chakraverty	1. Translation Workshop 2. Workshop for U. S. Exchange Programme Alumni 3. Building Leadership Through the Arts (Theatre Workshop)	Sahitya Akademi American Centre American Centre (Venue- Guwahati)	6.3.12 10.3.12 - 11.3.12 4.5.12	National Regional Regional
2.	Smt. Chandrima Das	Question Bank Workshop, 2012-13 on English Language and Comprehension	Staff Selection Committee (Eastern Region)	29.6.12	Regional
3.	Smt. Madhumati Patra	Workshop on Assessment and Accreditation on Higher Education	Calcutta University	26.3.12	Regional



4.	Smt. Sutapa Sen	Workshop on “Writing a Term Paper in Economics”	Lady Brabourne College	29.2.12	Regional
5.	Dr. Agnita Kundu	Workshop on Supplementary Exams	Calcutta University	10.2.12	Regional
6.	Smt. Indrani Saha	Workshop and Conference on ‘Capacity Building of Faculties’	Netaji Subhash Open University	30.1.12 - 31.1.12	National
7.	Smt. Papiya Chaudhuri	1. Workshop on ‘Livelihood, Employment, and Vulnerability’	Department of Economics, C. U.	5.1.12	Regional
		2. ‘Union Budget 2011-12’ by Mr. Sunil Mitra, Revenue Secretary, Government of India	I. M. I., Kolkata	17.3.12	Regional
		3. ‘Economic Growth in West Bengal : Challenges and Priorities’	I. S. I. in collaboration with International Growth Centre Forum	11.1.12 - 13.1.12	Regional
		4. ‘Economic Review of West Bengal’	Development Economic Kolkata	22.2.12 - 23.2.12	National
8.	Smt. Sreemoyee Guha Roy	Workshop on ‘Business Model and Business Plan’	National Entrepreneurship Network (NEN)	4.1.12 - 6.1.12	National
9.	Smt. Sanchita Roy Chowdhury	Workshop on ‘Business Model and Business Plan’	NEN	4.1.12 - 6.1.12	National

10.	Smt. Rumpa Chakraborty	Workshop on 'Business Model and Business Plan'	NEN	4.1.12 - 6.1.12	National
11.	Smt. Tanuka Sen	Workshop on 'Business Model and Business Plan'	NEN	4.1.12 - 6.1.12	National
12.	Smt. Kajal Gandhi	Workshop on 'Business Model and Business Plan'	NEN	4.1.12- 6.1.12	National
13.	Smt. Fatema Mandlaywala	'Why Aren't Children Learning ?'	Aspen Institute India	30.3.12	International

**Details of Paper Presentations by the Faculty (Jan. – June, 2012) :**

<b><u>Sl. No.</u></b>	<b><u>Name of Faculty</u></b>	<b><u>Title of Paper</u></b>	<b><u>Seminar / Conference</u></b>	<b><u>Organizing Body</u></b>	<b><u>Date</u></b>	<b><u>Nature</u></b>
1.	Smt. Sharmila Ghosh	Pathak Aami : Rabindranather Pathak Shattar Anweshan	Seminar (on Rabindranather Aami)	New Alipore College, Sahitya Akademi, U. G. C.	2.3.12	Regional
2.	Dr. Soma Bandyopadhyay	1. Tagore and Japan : An Aesthetic Bond  2. Contribution of Faiz in Urdu Literature	Conference  Conference	Indo-Japan Association for Literature and Culture  Urdu Akademi and Urdu Magazine, 'Insha'	2.3.12- 4.3.12  10.4.12	International  International
3.	Smt. Sindhu Mehta	Bhumandallikaran and Sahitya	Seminar	Presidency University	11.1.12	Regional
4.	Dr. Priti Singhi	Asmita aur Ram Vilas Sharma	Seminar	Rani Birla College, U. G. C.	3.3.12	National

5.	Smt. Aparna Nanda	Impact on Competition on the Performance and Growth of Major Indian Industries after Two Decades of Economic Reforms	Seminar (on Competition & Competitiveness in Indian Industries)	Womens' Christian College, Centre for Studies in Social Sciences, Kolkata	2.4.12	National
6.	Dr. Tania Chakraverty	Resisting Patriarchy and Marginality, A Study of Diasporic Women in Selected Short Stories of Chitra Banerjee	Seminar	Department of English, C. U., U. G. C.	24.2.12	National
7.	Smt. Arupa Lahiry	1. Musicality in Dance  2. Sacred Servants to Profane Prostitutes : Changing Structure of the Devdases	Seminar  Seminar	Women's College, Agartala St. Joseph's College, Darjeeling	2.3.12 - 3.3.12  19.3.12 - 20.3.13	National  National
8.	Smt. Indrani Ray	Identity in the Designed and Emergent World of Video Games	Seminar	Department of English, C. U.	24.2.12	National
9.	Dr. Nandita Sinha	1. Tagore's Concept of Man-Finite and Infinite  2. A Glimpse into Vivekananda's Philosophy of Religion	Seminar  Seminar	South Calcutta Girls' College  Society for Global Philosophy and Culture	5.1.12  9.1.12	National  National
10.	Dr. Jayati Das	Development of GIS in Health Mapping of Respiratory	19 <sup>th</sup> W. Bengal State Science and Technology Congress	Saha Institute of Nuclear Physics, Kolkata, West	1.3.12 - 2.3.12	National

		Health Hazard among Biri Binders in Block I & II, District Bankura, West Bengal		Bengal Science and Technology Department, Government of W. Bengal		
11.	Dr. Susmita Gupta	Differentials in Access and Adaption : A Case Study of the Kheria Sabars of Purulia, West Bengal	Conference	Department of Geography and Geology, Asutosh College	10.2.12-11.2.12	National
12.	Dr. Tanwi Bandyopadhyay	1. Poster Presentation : A Study of Generalized Second Law of Thermo-dynamics in Magnetic Universe in the Light of Non-Linear Electrodynamics  2. Relativity and Gravitation - 100 Years after Einstein in Prague	Conference  Conference	Hellenic Society on Relativity, Gravitation and Cosmology and hosted by Technological Educational Institute of Gete, Greece  Charles University, Prague and Czech Academy of Sciences, Prague	20.6.12 - 23.6.12  25.6.12 - 29.6.12	International  International
13.	Smt. Indrani Saha	Distance and Open Learning with the help of ICTs to Women in India - Challenges and Opportunities	National Workshop & Conference	Netaji Subhas Open University	2.4.12	National
14.	Smt. Sreemoyee Guha Roy	1. Microinsurance - Relevance of the Insurer – MFI Partnership	Seminar	Dept. of Commerce with Farm Management,	15.2.12 - 16.2.12	National

		Model in India		Vidyasagar University, Midnapore, West Bengal		
		2. Micro-insurance - Rural Upliftment through Financial Inclusion in India	Seminar	J. D. Birla Institute	29.2.12	National
		3. Microinsurance - A Tool for Sustainability through Industry	Seminar	AICTE sponsored National Seminar, JIS College of Engineering, Kalyani	27.4.12 - 28.4.12	National
15.	Smt. Rumpa Chakraborty	1) Entrepreneurial Development in Rural India - Special Reference to Women Entrepreneurs	Seminar	Department of Management, J. D. Birla Institute	24.2.12	National
		2) Effect of Socialization Tactics on Newcomers Adjustment	Seminar	AICTE sponsored National Seminar, JIS College of Engineering, Kalyani	27.4.12 - 28.4.12	National

**Details of Seminars / Conferences Attended by the Faculty: (Jan. - June, 2012) :**

	<u>Nature of Seminar / Conference</u>	<u>No. of Teachers who Attended</u>
1.	International	03
2.	National	18
3.	State Level / Regional	08

**8. Total Number of Seminars / Workshops Conducted :**

- Different departments of the College organize departmental seminars on topics related to their subjects and / or of general interest by inviting speakers or faculty members specializing in the relevant area.

- A number of workshops are also conducted in the college campus. Under the guidance of faculty members a practical orientation is provided to the students to enable them to relate their knowledge with the world of work through institutional visits.
- The chart below gives a summary showing the nature and number of various types of seminars / workshops conducted by the college and its different departments from 1<sup>st</sup> January 2012 to 30<sup>th</sup> June 2012 :

<u>Category</u>	<u>Nature of the Seminar / Workshop</u>	<u>No.</u>	<u>Organized By</u>
<b>A</b>	U. G. C. Sponsored State Level Seminars	-	-
<b>B</b>	Departmental Seminars with Invited Guest / Faculty Members as Speakers	04	Different Departments
<b>C</b>	Inter-Disciplinary Students' Seminars	01	Departments of Botany, Chemistry & Zoology
<b>D</b>	Departmental Students' Seminars	09	Departments of Botany, Zoology & Political Science
<b>E</b>	Workshops / Practical Orientation to the Syllabus	04	Departments of Botany & Zoology
<b>F</b>	Seminars Organized by Other Institutions in Which Papers Were Presented by Students of the College	01	Department of Botany
<b>G</b>	Seminars / Workshops Organized by Other Institutions Attended by Students of the College	01	The Election Commission of India & Jogomaya Devi College

**B. Departmental Seminars with Invited Guest / Faculty Members as Speakers :**

<u>Dept.</u>	<u>No.</u>	<u>Date</u>	<u>Topic</u>	<u>Speaker (s)</u>
Bengali	1.	24.2.12	Sampratik Lekha - Lekhi	Shri Binayak Bandopadhyay
Journalism & Mass Com.	2.	1.2.12	Outlook 2012 - Media Matters	1. Mahesh Motwani 2. Mr. Kumar 3. Mr. Suhridd Chattopadhyay

				4. Mr. Jimmy Tangree 5. Ms. Akhila Damodaran
Botany, Chemistry, Zoology	3.	23.9.12	Mosquito - Borne Diseases	Dr. Sajal Bhattacharya
Commerce	4.	11.02.12	Entrepreneurship Talk	Mrs. Nisha Desai, Entrepreneur

**C. Inter-Disciplinary Students' Seminar :**

<u>No.</u>	<u>Date</u>	<u>Dept.</u>	<u>Speaker</u>	<u>Name of Paper</u>
1.	10.1.12	Botany, Chemistry, Zoology	Arunita Bose, Bushra Ansari, Sana Nehal, Diyasha Mukhopadhyay Bushra Ansari Sanjana Ghosh Arunita Bose  Madiha Ahmed  Natasha Sharma Atrayee Parui  Sana Nehal Oindrila Gope Swarnali Bhattacharya Pragya Taylor Arpita Tudu Jayeeta Dhar  Shivani Singh  Komal Jalan	Forensic Science  Arsenic Pollution in West Bengal Bhopal Gas Tragedy Chemistry & its Future Chemistry in Daily Life Liquid Magnets LPG in House & Vehicle Madam Marie Curie Nuclear Fission Nuclear Welfare Nuclear Powerplant Green Chemistry Chemistry of Fireworks Conducting of Polymers Acharya Prafulla Chandra Roy

**D. Departmental Students' Seminar :**

<u>Dept.</u>	<u>No.</u>	<u>Date</u>	<u>Topic</u>	<u>Speaker (s)</u>
Botany	1.	10.1.12	Artificial Photosynthesis	Ashmita Pal
	2.		Browning of Apple	Debarati Ghosh
	3.		Caffeine	Arpita Tudu
	4.		Sex Determination	Mehr Nausheen
Zoology	5.	10.1.12	Arsenic Pollution in West Bengal	Ahmed, Joyeeta Dhar, Komal Jalan, Rikita Sapkota Joshi, Rizia Sultana
	6.		PH Balance in Daily Life	Shreya Chowdhuri
	7.		Antacids	Diyasha Mukhopadhyay
	8.		Chemicals in Medicine & Health Care	Alivia Paul
Political Science	9.	24.2.12	Political Socialization & Its Agencies (Study Circle)	Nelofer Jawed IIIrd Yr. Hons. Students

**E. Workshops / Practical Orientation to the Syllabus / Institutional Visit :**

<u>Dept.</u>	<u>No.</u>	<u>Date</u>	<u>Topic</u>
Botany	1.		Visit to Rabindra Sarobar
	2.		Visit to Jabalpur, MP
	3.		Visit to Central Herbarium, Shibpur, Howrah
Zoology	4.	5.3.12	Visit to Alipur Zoological Garden

**F. Papers Presented in Seminars Organized by Other Institutions :**

<u>Dept.</u>	<u>No.</u>	<u>Date</u>	<u>Topic</u>	<u>Organised By</u>
Botany	1.	29.3.12 & 30.3.12	The Environmental Migrant - The Human Face of Climate Change – (Priti Verma, Ashmita Pal, Alivia Paul, Natasha Paul, Shivani Singh)	St. Xavier's College



**G. Attended Seminars / Workshops Organized by Other Institutions :**

<u>Dept.</u>	<u>No.</u>	<u>Date</u>	<u>Topic</u>	<u>Organised By</u>
Urdu	1.	16.1.12	Constituency Level Quiz / Debate	The Election Commission of India & Jogomaya Devi College

**Special Programmes & Celebrations :**

<u>Programme</u>	<u>Date</u>	<u>Dept / Organized By</u>	<u>Activities</u>
Bhasha Divas	24.2.12	Bengali Dept.	Talk - Sampratik Lekha – Lekhi - Shri Binayak Bandopadhyay Competitions : 1. Creative Writing 2. Elocution / Recitation 3. Debate 4. Drama
Science Awareness Day	10.1.12	Botany, Chemistry, Zoology Depts.	Paper Presentations by Students, PPT's
Entrepreneurship Week	6 <sup>th</sup> - 8 <sup>th</sup> Feb., 11 <sup>th</sup> Feb., 17 <sup>th</sup> Feb. - 18 <sup>th</sup> Feb., 2012	Commerce with National Entrepreneurship Network (NEN)	1) Extempore 2) Adspooft 3) Creative Writing 4) Best Out of Waste 5) News Clip Reporting 6) Business Idea Plan 7) Around The World 8) Jewellery Designing 9) T - shirt Painting 10) Debate 11) Pot Designing 12) P. P. T. 13) Director De La Conference 14) Ideas Between The Lines 15) Share Trading 16) Scavenger Hunt Apart from the B.Com. Department, students from various other departments like English, Political Science, C. A. Major, B. B. A., J. M. C., Hindi also participated.

## 9. Research Projects :

<u>Name &amp; Dept.</u>	<u>Minor / Major</u>	<u>Topic</u>	<u>Date</u>	<u>Status</u>
BENGALI Smt. Sharmila Ghosh	Minor	Sanghabirodhi Ekok Swar Ebong Samaj Bhabner Sutra : Sambhu Mitrar Jibon O Natya Bhabna	10.12.10	Ongoing
ECONOMICS Smt. Manjari Chatterjee	Minor	Track Record of Microfinance Initiatives in West Bengal	10.12.2010	Ongoing
MATHEMATICS Smt. Tanwi Bandopadhyay	Minor	Study of the Universe as a Thermo - dynamic System	10.12.10	Ongoing
GEOGRAPHY Dr. Jayati Das	Major	Development of GIS Based Information System on Health Mapping Of Respiratory Disorders among Biri Workers in C. D. Blocks, Bankura I & II of District Bankura, West Bengal, Funded by D. S. T., Government of West Bengal.	2010 - 2012	Ongoing
SOCIOLOGY Smt. Udit Mitra	Minor	Exploring Youth : A Sociological Study of Bangla Bands	March, 2012	Ongoing

**10. Patents Generated, If Any : NIL**

**11. New Collaborative Research Programmes : NIL**

### 12. Research Grants Received From Various Agencies :

<u>Nature of Research Programme</u>	<u>No.</u>	<u>Granting Agency</u>	<u>Amount (Rs.)</u>	<u>Beneficiary</u>
Minor Research Project	1	UGC	RS 76,000 /-	Smt. Sharmila Ghosh, Dept. of Bengali
Minor Research Project	1	UGC	Rs 76,000 /-	Smt. Manjari Chatterjee, Dept. of Economics
Minor Research Project	1	UGC	Rs 88,500 /-	Dr. Tanwi Bandopadhyay, Dept. of Mathematics
Major Research Project	1	UGC	Rs 4,78,303 /-	Dr. Jayati Das, Dept. of Geography
<b>Total</b>	<b>4</b>		<b>Rs 7,18,803 /-</b>	

### 13. Details of Research Scholars : (Ongoing)

<u>Name &amp; Dept.</u>	<u>Topic</u>	<u>Year of Registration / Enrolment</u>	<u>Nature of Research</u>	<u>Status</u>
HISTORY Smt. Soma Mitra	In search of an Identity : Artists in the Indian Society of Oriental Art (1907 -1947)	2007		
Smt.Devaleena Sinha	The Co-operative Movement in its Ideological & Experimental aspects : Case Studies in the Districts of South Bengal (1920-2000)	2010		
Smt. Monideepa Bhattacharya	Position of Women in the Mystical Traditions of Bengal	Not yet Registered	Admitted for Ph.D. prog. in 2011-2012	
BOTANY Smt. Suchhanda Ghosh	Exploration & Exploitation of ---- Bioremediation	2007	Industrial & Environmental Microbiology	

Smt. Raikamal Pal	Heavy Metal Accumulation – Special Reference to Lead	2007	Biochemical & Molecular Biology	
ZOOLOGY Smt. Ramyani Chattopadhyay	Studies on Problem of Antibiotic Resistance by E. Coli & Klebsiella Spp.	2007	Medical Microbiology	
ECONOMICS Smt. Aparna Nanda	An Analysis of Competition of Indian Industries	2011	M. Phil (J.U.)	
POLITICAL SCIENCE Smt. Urmi Gupta	India and Foreign Aid	2011 (Enrolment)	Ph. D.	
COMMERCE Smt. Papiya Chaudhury	Labour Intensive Programmes & Rural Development - Case of NREGA	Enrolled in August 2011		
Smt. Indrani Saha	Outcome of Brand Extension Strategy in FMCG Segment in Calcutta	2011		Seminar Paper presented on 7.12.11
Smt. Kajal Gandhi	Stock Market Investing in India - a Study of Post-Liberalisation Scenario	2008		
Smt. Rumpa Chakraborty	Impact of Socialisation on Job Satisfaction : A Study on Fresh Engineering & Management Graduates	2010		
Smt. Sreemoyee Guha Roy	Role of Microinsurance in Protecting Low-Income People : A Study of the Performance of Some Selected Microinsurance Organizations in India	2010		Synopsis submitted for Registration on 21.3.12

Smt. Sharmistha Ghosh	Investible Assets & Investment Management : A Study in Indian Economic Scenario	Enrolled in 2011		
PHILOSOPHY Smt. Debirupa Basu	Logic of Imperatives	2011		
Smt. Sushobhona Pal	Wittgenstein on Thoughts & Representations	2008		
COMMUNICATIVE ENGLISH Smt. Prasita Mukherjee	Subverting Stereotypes : Critiquing Feminist Utopian / Dystopian Narratives	2008		
SOCIOLOGY Smt. Udit Mitra	Exploring Youth : A Sociological Study of Bangla Bands	2008		
ENGLISH Smt. Malini Mukherjee	Female Gothic in Romantic Fiction	2011		F. I. P.
BENGALI Smt. Srabanti Mitra	Pratibader Aakkhyan : Paschim Banger Kathasahitya (1965 - 1985)	2009		

**14. Citation Index of Faculty Members and Impact Factor : NIL**

**15. Honours / Awards to the Faculty : NONE**

**16. Internal Resources Generated :**

- 1. Bank Interest : Financial Year 2011 – 12 : Rs. 17,04,486.72 /-**
- 2. Fees from Add-On Course : F. Y. 2011 – 12 : Rs. 8,45,600 /-**

a) Computer Training Fees : F. Y. 2011 – 12 : Rs. 2,50,506 /-  
Total : Rs. 10,96,106 /-

**3. Fees from Self - Financing Courses :**

- B. B. A. : F. Y. 2011 - 12 : Rs. 59,23,600 /-
  - B. C. A. : F. Y. 2011 – 12 : Rs. 12,30,600 /-
  - B. A. (Major) – C. E. : F. Y. 2011 – 12 : Rs. 22,11,600 /-
  - B. A. (Hons.) – J. M. C. : F. Y. 2011 – 12 : Rs. 42,01,265 /-
  - M. Com. : F. Y. 2011 – 12 : Rs. 9,99,800 /-
  - M. A. : F. Y. 2011 – 12 : Rs. 7,49,850 /-
- Total : Rs. 1,53,16,715 /-

4. Sale of Old Magazines and Newspapers : F. Y. 2011 – 12 : Rs. 24,082 /-

5. Reprography Charges : F. Y. 2011 – 12 : Rs. 5404 /-

6. Library Fine : F. Y. 2011 – 12 : Rs. 89,194 /-

7. Sale of Admission Forms : F. Y. 2011 – 12 : Rs. 23,09,150 /-

**17. Details of Departments getting SAP, COSIST (ASSIST) / DST, FIST, etc. Assistance / Recognition : NIL**

**18. Community Services :**

The NSS Unit of the College, comprising of the Social Welfare Committee and the Medical Committee plays a dynamic role with the active involvement of the teachers and students. The teachers identify the aptitudes and abilities of the students so as to provide them with work opportunities in different areas of the society. The teachers also coordinate between the students and different Government and non-Government organizations to plan and execute various projects.

**N. S. S. and Community Services :**

**N.S. S. Report for NAAC – January 2012 to June 2012**

**N. S. S. :**

- a) Swami Vivekananda's Birth Anniversary Celebrations, 12<sup>th</sup> January, 2012 : 15 NSS volunteers accompanied by 2 teachers attended Swami Vivekananda's Birth Anniversary celebration in Calcutta University. The programme was followed by a walk by the students to Swamiji's ancestral home where they attended a memorial service in the honour of the great saint.
- b) Orientation Lecture on Blood Donation, 12<sup>th</sup> March, 2012 : An Orientation Lecture on Blood Donation by Professor Debabrata Ray was organized for the students of the College.

- c) Blood Donation Camp, 13<sup>th</sup> March, 2012 : An annual event, the NSS Unit of Shri Shikshayatan College along with the B. Ed. Department, in collaboration with the Association of Voluntary Blood Donors, West Bengal, organized the Blood Donation Camp in the B. Ed. Department, 85 students and teachers donated blood. Each donor was awarded a Certificate of Appreciation, a Pin and a Blood Bank Credit Card.
- d) NSS Special Camp, 21<sup>st</sup> March to 27<sup>th</sup> March, 2012 : 45 students led by the Teacher-in-Charge and Programme Officer, Mrs. Debjani Nag and 13 teachers conducted the Special Camp. The year's theme was "Environmental Awareness and Preservation of Cultural Values". The Camp was inaugurated by Mr. P. K. Patnaik, Head, NSS Kolkata Regional Centre, Dept. of Youth Affairs and Sports, Government of India. Mr. Kunal Chattopadhyay of the NSS Cell of Calcutta University was also present at the inauguration. 47 children from the Motijheel slums near the Entally Police Station attended the Special Camp. The NSS Unit of the College has adopted this slum. The children were divided into groups to participate in Workshops on Art & Craft, Music & Dance, Drama and Recitation. They were also given basic training in Health and Hygiene. The children also participated in Sports events. The closing ceremony involved performances by the children, a Power-Point Presentation on the events of the Camp and prize distribution for sports.
- e) NSS Prize Distribution Day at the Calcutta University, 31<sup>st</sup> March, 2012 : 31<sup>st</sup> March, 2012 was celebrated as the NSS Prize Distribution Day at the Calcutta University. Nikhat Saheba, NSS volunteer of our College was selected as one of the six best NSS female volunteers for the year 2011. She was awarded a Gold Medal and a Blazer by the Vice-Chancellor, Dr. Suranjan Das. The programme was co-hosted along with Professor Kunal Chatterjee by our College NSS volunteer Jennifer Shaheen Hussain.
- f) Rabindranath Tagore's Birth Anniversary Celebration at Calcutta University, 8<sup>th</sup> May, 2012 : The programme was attended by our Teacher-in-Charge and NSS Programme Officer, Mrs. Debjani Nag along with the NSS Prize Winner, Nikhat Saheba as a special invitee.

### **19. Teachers and Officers Newly Recruited :**

The following staff members have been recruited during the period January 2012 to June 2012 :-

- a. Teaching Staff (College Contractual Full-Time) - Nil
- b. Teaching Staff (College Contractual Part-Time) - Nil
- c. Non-Teaching Staff (College Contractual) – Nil

### **20. Teaching – Non-Teaching Staff Ratio : 87 : 46**

## 21. Improvements in the Library Services :

The Library operated and was maintained as in previous years. The Library Committee organized a number of programmes during the period of which a special mention may be made of the programmes held to commemorate the 150<sup>th</sup> Birth Centenary celebration of Swami Vivekananda. The inaugural ceremony was held on February 29, 2012. Prof. Bhaskar Chakraborty of the Department of History, University of Calcutta, graced the occasion as the Chief Guest and delivered a talk on Swamiji's life and teachings. Prof. Chakraborty also inaugurated a Book Exhibition (display of books on and by Swami Vivekananda) held in the College Library. On March 20, 2012, the members of the Library Committee took the students (2 students from each department) for an institutional visit to the Ramakrishna Mission Institute of Culture, Golpark. On March 29, 2012, a documentary film on Swami Vivekananda was shown to the teachers and students. On April 3, 2012, Creative Writing and Collage / Poster Competitions were held. On April 5, 2012, a lecture on Swami Vivekananda was delivered by Swami Vedaswarupananda of the Ramakrishna Mission Institute of Culture, Golpark. On April 11, 2012, Dr. Devajit Bandyopadhyay, Music – Theatre – Film Activist and Founder Secretary, Academy Theatre, spoke on 'Swamijir Gaan O Samakaleen Manchageeti'.

The Library Day was observed on May 11, 2012 to commemorate the Birth Anniversary of Rabindranath Tagore. Sri Ranjan Bandyopadhyay, noted Writer and Columnist graced the occasion as Chief Guest and delivered a talk on Tagore entitled 'Amar Rabindranath'.

## 22. Number of New Books / Journals Subscribed and their Value :

### Number of New Books & Other Materials Added During the Period between January – June, 2012

#### I. Purchased Books :

<u>Department</u>	<u>No. of Books</u>	<u>Cost Price (Rs.)</u>
B. A. / B. Sc.	616	241246.00
B. Com.	137	61974.00
B. B. A.	13	2260.00
Communicative English	Nil	-
Computer Applications	Nil	-
Book Bank	Nil	-
M. Com.	12	5460
<b><u>TOTAL</u></b>	<b>778</b>	<b>310940.00</b>



II. Subject - Wise Division of B. A. & B. Sc. Books :

<u>Subject</u>	<u>No. of Books</u>
Bengali	40
Botany	31
Chemistry	51
Economics	33
Education	13
English	-
Geography	69
Hindi	21
History	-
Journalism & Mass Communication	28
Mathematics	139
Philosophy	16
Political Science	03
Sociology	06
Statistics	16
Zoology	66
Urdu	13
Physics	71
General	-
<b><u>TOTAL</u></b>	<b>616</b>

III. Subject - Wise Division of B. Com. Books :

<u>Subject</u>	<u>No. of Books</u>
Accountancy	23
Auditing	-
Business Mathematics & Statistics	04
Costing	-
Economics	52
Law	11
Management	26
Environmental Studies	17
General	04
<b><u>TOTAL</u></b>	<b>137</b>

IV. Subject - Wise Division of B. B. A. Books :

<u>Subject</u>	<u>No. of Books</u>
Management	10
Law	-
Economics	-
Human Resource & Management	-
Marketing	03
<b><u>TOTAL</u></b>	<b>13</b>

V. Subject - Wise Division of M. Com. Books :

<u>Subject</u>	<u>No. of Books</u>
Accountancy	02
Economics	01
Management	09
<b><u>TOTAL</u></b>	<b>12</b>

VI. Gifted Books :

<u>Department</u>	<u>No. of Books</u>
B. A. / B. Sc.	Nil
Alumni	15
<b><u>TOTAL</u></b>	<b>15</b>

VII. Subject - Wise Division of Alumni Gifted Books :

<u>Subject</u>	<u>No. of Books</u>
English	15
<b><u>TOTAL</u></b>	<b>15</b>

VIII. Journals Added during the Period between Jan. – June 2012 : Nil

IX. No. of C. D.s Added during the Period between Jan. – June 2012 : Nil

**23. Courses in which Student Assessment of Teachers is Introduced and the Action taken on Student Feedback :**

The college continues the system of evaluation of teachers' performance by students, introduced in 2003. From 2007 the NAAC format No. 3 for teacher assessment by students

has been replaced by a questionnaire framed by the college. The teachers are assessed on a five-point scale. In addition a feedback was taken on the institution, its service and infrastructure.

This year too the students' assessment of teachers was conducted for the Departments of :  
1) B. Com. 2) Bengali 3) Botany 4) Economics 5) Education 6) English 7) Geography 8) Hindi 9) History 10) Mathematics 11) Philosophy 12) Political Science 13) Statistics 14) Chemistry and 15) Zoology.

#### **Action taken on Students' Feedback :**

On the basis of students' suggestions -

- More text books have been purchased for the college library.
- B. B. A., Computer Applications (Major) & Journalism & Mass Communication have been introduced from the Academic Session 2006 – 07.

#### **24. Feedback From Stakeholders – None**

#### **25. Unit Cost of Education :**

##### **FINANCIAL YEAR 2011 – 2012 :**

- Rs. 24,545.80 /- : With Salary Including Govt. Grant for Staff Payment
- Rs. 18,944.99 /- : With Salary Excluding Govt. Grant
- Rs 6262.85 /- : Without Salary & Grant

#### **26. Computerization of Administration and the Process of Admissions and Examination Results, Issue of Certificates :**

##### **Admission Process :**

All information related to admission like eligibility norms, subjects offered etc. are available on the college website. Students apply online for admission in various departments in all the streams. A confirmation slip is generated which the students need to submit to the college office along with admission form fees. Merit list is generated only of candidates, whose confirmation slip is received by the college office and are displayed in the website and college notice board. Admission process is transparent and based on merit only.

##### **Administrative Work :**

The college has appointed an Electronic Data Processing (EDP) Agency to maintain all accounting and student related record. All the information required to be sent to the University, Higher Education Department and other offices and agencies are computer generated.

Examination Result :

Results of college examinations generated by E. D. P. Department are issued to the individual students of all the streams.

Students Profile :

Complete data of students on roll including their academic performance and progression in college and University examinations.

Periodical upgradation of the entire system is carried on.

## **27. Increase in the Infrastructural Facilities :**

Infrastructure Modification / Upgradation – Implemented

### **Infrastructural Development of the College :-**

- The entire college is now air-conditioned and Wi-Fi enabled
- Calcutta University has changed the Syllabus of all subjects offered by the College from this Academic Session for which new books are being purchased and funds of Rs. 5 lakhs have been allotted for purchase of the new syllabus based books
- All classrooms have been now renovated on modern lines
- Existing furniture in renovated rooms have been remodelled and given a modern look
- All the corridors have been renovated using vitrified tiles and texture paint on walls
- Computer Lab. has been renovated on modern lines and has also increased seating capacity
- 35 workstations of latest configuration have been installed
- New equipment has been purchased to upgrade the Media Lab.
- Cutting edge technology has been introduced in teaching process by installation of 11 Projectors of Epson 455WI in renovated classrooms
- Upgradation of existing IT equipment by purchase of new Computers, Printers, Scanners, Photocopier and LCD Projectors
- Installation of Software for English Language Lab. which is in regular use
- Website is now maintained by the College in – house. Previously the work was outsourced by the College
- Water Coolers (Eureka Forbes Industrial Model) are installed on all the floors and Cafeteria

## 28. Technology Up-Gradation :

- Installation of 35 Workstations of latest configuration
- Introduction of cutting-edge technology in teaching process by installation of 11 Projectors of Epson 455WI in renovated classrooms. At present the College has 21 such projectors.
- Upgradation of existing IT equipment by purchase of new Computers, Printers, Scanners, Photocopier and LCD Projectors
- Installation of Software for English Language Lab. which is in regular use

## 29. Computer and Internet Access and Training to Teachers and Students :

- The college has a DIAS Connection as well as Tata Leaseline Connection (Wimax) through which 375 computers are on-line out of a total number of 375 computers in the college.
- The Geography Department takes class on GIS in the Computer Laboratory for which the students are required to go online to study the GIS maps.
- Some of the departments use technology-enabled teaching in classrooms with the help of e-learning CDs, LCD etc.
- The students of B. B. A., Computer Application (Major), Journalism & Mass Communication Honours students also use the computer for preparing their projects.
- Free access to the Internet is available to staff members.
- A compulsory DOEACC Course for 1<sup>st</sup> Year B. A. / B. Sc. Honours and General students.
- Compulsory Accounting Course on Computer using Tally (Act-9) for B.Com Honours and General students.

## 30. Financial Aid to Students :

The different categories of financial aid provided by the college to the students have been enlisted below :

	<u>Category</u>	<u>Benefit</u>	<u>Criterion</u>	<u>No. of Beneficiaries</u> <u>F. Y. 2011 - 12</u>
1	Full Free-Ship	Waiver of all kinds of fees payable to the college	Need based. Condition, Good Conduct, minimum level of academic performance	16

2	Half Free-Ship	Waiver of half of all kinds of fees payable to the college	Same as above	12
3	Waiver of Tuition Fees	Waiver of only tuition fees	Same as above	13
4	Tuition Fees (Half Yearly)	-	-	05
5	Excursion Fees	Expenditure for excursion borne by the college	Need based to those for whom excursion is a part of the syllabus	0
6	Special Consideration	-	-	-
<b><u>TOTAL AMOUNT (in Rs.)</u></b>				Rs. 5,17,250.00 /-

### **31. Activities and Support from the Alumni Association :**

The year 2012 started with the Annual General Meet and Get – together organized on the College premises on 31.01.12. 15 books worth Rs. 5368 /- were gifted to the College Library on the occasion of the Library Day held in May 2012. Freeship to a student of First Year Honours (2011 – 12) continued during the period.

### **32. Activities and Support from the Parent - Teacher Association :**

The college does not have a Parent-Teacher Association, but regular meetings with parents and guardians are held :

- 5-6 weeks after commencement of classes to brief the parents about the new examination pattern, attendance, discipline, dress code, and the nature of the curricular and co-curricular activities of the college.
- After the announcement of examination results to improve the quality of students' performance and to ensure parental involvement with their wards.
- Whenever there is a breach of discipline by a student.

### **33. Health Services :**

The College provides basic health care to all students with emphasis on health maintenance, illness prevention and promotion of awareness for educating them to reduce risk of diseases.

Health services rendered by the college are as follows :

- A medical room with equipment (Sphygmomanometer, Glucometer, Wheel Chair, Stretcher and Essential Medicines) for providing primary medical aid etc.
- Availability of doctors – One doctor appointed by the college holds regular clinics for students and staff who can avail the facility free of cost within the College premises.
- A professional counsellor has been appointed by the college to address students' problems every Friday.
- Regular free weekly medical check-up of all students.
- There is a Medical Committee comprising of teachers entrusted with the responsibility of arranging various kinds of programmes related to health service.
- Institutional Membership of Student's Health Home, Kolkata- The College has arranged for the membership of the students with the institution located at 142/2 A J. C. Bose Road, Kolkata. Medical facilities to students such as free consultation at their polyclinic, medicines, vaccinations, pathological tests, X-Ray, E. C. G., E. E. G., Endoscopy and other tests, surgery and treatment at their hospital are provided at a very nominal rate.
- Yoga Classes conducted in the college on Thursday and Friday mornings for helping students to maintain their health and fitness.
- Gym facility provided.

#### **34. Performance in Sports Activities :**

The students of the College participate in sports activities throughout the year. During the period January – June 2012, regular Basketball training classes were held. The students participated in inter-college Basketball and Throwball competitions. Facilities for practicing Table – Tennis and Carrom are also provided by the College. The College also has a Gymnasium cum Yoga Room and its modernization and upgradation is a continuous process. The students in their free - time utilize the Gymnasium by using the gym - instruments available.

#### **35. Incentives to Outstanding Sports Persons :**

The College provides incentives to outstanding sports persons during their academic career starting from the time of admission in the College.

To attract sports persons,

1. The College relaxes the qualifying marks at the time of admission.
2. General consideration is shown to them as regards
  - a) Attendance
  - b) Promotion, on the ground that the student was representing the College in inter-college competition at the State / National level.
3. Free coaching in games given by trained Sports Coach.

### **36. Student Achievements and Awards :**

The College recognizes achievements of students in academics (in College and University Examinations) / Sports / Extra - Curricular Activities by awarding various prizes. The prizes are awarded in the Annual Function of the College held in December every year.

### **37. Activities of the Guidance and Counselling Unit :**

The College imparts guidance and counselling to students through the Academic Counselling Committee and the Career Counselling Committee.

The College provides two types of guidance and counselling to the students viz. Academic Counselling and Career Counselling & Campus Recruitment.

#### **Academic Counselling :**

- Academic Counselling starts at the very first stage with the commencement of admission process. During the course of the academic session, regular monitoring of the students' performance is done through internal periodic tests, class performance and assignments. The feedback from the various evaluation processes enables the teachers and the Academic Counselling Committee to counsel the students for improving their performance and guide them appropriately. Remedial and tutorial classes are also conducted for the weaker students. In addition to this, parents-teachers meets are held at half-yearly intervals, which help to improve the student's academic performance and overall development.

The College has appointed a professional counsellor to address students' problems every Friday. If required, parents of some students are advised to seek professional help to monitor their wards.

#### **Report on the Activities of the Career Counselling Cell during January – June,**

**2012 : NIL**

### **38. Placement Services Provided to Students :**

No campus recruitment was done during the period of January to June, 2012.



### **39. Development Programme for Non-Teaching Staff :**

No new programme was initiated during the period.

### **40. Good Practices of the Institution :**

Our institution seeks to create an ambience of learning that helps to impart total education. A requisite support system, in terms of infrastructure, faculty, transmission of knowledge and skills, is offered to promote the students' academic pursuits, as also to prepare them to face the fast-changing society with conviction and self-confidence. Conscious efforts are made to foster in the students a basic value system, civic responsibilities, environmental awareness, community orientation, gender consciousness and global competencies that ensure their qualitative enrichment and make them more complete human beings.

To develop the academic quality of the students, the college seeks to sustain a support system for effective learning through healthy practices such as :

- Merit Admission
- Academic Counselling
- Individual care and attention in classes
- Remedial Teaching to students with learning difficulty and advising advanced students with references for further learning
- Easy Accessibility of Teachers
- Independent Project Work
- Students' Seminars and Presentations
- Group Discussions
- Departmental Magazine / Wall Magazine / Bulletin / Journal
- Students' Study Circle
- Computerization of students' profile
- Regular Monitoring of students' performance
- Issuing Computerized Report Cards
- Parent-Teacher Meetings
- Promotion on the basis of well-formed rules
- Incentives and Awards (Merit Scholarship in the College)

To meet the growing educational and social demands of the competitive globalized society, it is imperative to realize the potentialities of the students and to equip them to become self-reliant. With this end in view, the College –

- conducts career-oriented Add – On Course in Hindi Journalism
- introduces new programmes / subjects in the academic curriculum
- offers short-term courses in collaboration with industries and companies
- offers career counselling
- organizes campus interviews for placement

- offers computer training to students in the computer centre within the premises.

The College seeks the all-round development of the students by :-

- Fostering their creative abilities.
- Enhancing their literary, artistic and cultural potentialities through the functioning of independent student societies and the organization of intra and inter-college competitions.
- Exposing them to rich multi-cultural environment within the campus to enable them to freely interact with diverse cultural groups.
- Developing in students civic responsibilities to make them responsible citizens in the future.
- Making students aware of the needs of the greater community and to respond to them in a positive manner.
- Award for special talent.
- Promoting health awareness.

Measures for Faculty Improvement :

- Seed money for research / project to encourage faculty to engage in research.
- LASWEB Course
- Value Education
- Participation in seminars within and outside the college.
- Faculty released to participate in Refresher Course and Orientation Programme
- Teachers' Study Circle

**41. Linkages Developed with National / International, Academic / Research Bodies :**  
NIL

**42. Action Taken Report on the AQAR of the Previous Year :** Proposed infrastructural improvements carried out.

**43. Any Other Relevant Information the Institution Wishes to Add :**

**Special Appointment / Consultancy and Extension Service Provided  
by Faculty :**

<b><u>Name &amp; Dept.</u></b>	<b><u>Details</u></b>
<p align="center"><b>BENGALI</b></p> <p>Dr. Chitrita Banerjee</p>	<p>1. Taken 7 classes in the Dept. of Bengali, Vidyasagar College under Teacher Exchange Programme on History of Hindi Literature, Nov. 2011 – Jan. 2012.</p> <p>2. Guest Lecturer in the Dept. of Comparative Indian Language &amp; Literature, Cal. Univ. since November, 2008.</p>
<p align="center"><b>MATHEMATICS</b></p> <p>Dr. Tanwi Bandopadhyay</p>	<p>Visiting Associate of IUCAA, Pune, since August, 2010.</p>
<p align="center"><b>PHILOSOPHY</b></p> <p>Dr. Nandita Sinha</p>	<p>Teaching M. A. classes – Logic &amp; Ethics as special paper, at Calcutta University, since 2002</p>
<p align="center"><b>GEOGRAPHY</b></p> <p>Dr. Sushmita Gupta</p> <p>Dr. Nivedita Roy Barman</p> <p>Dr. Susmita Sen</p> <p>Dr. Jayati Das</p>	<p>Post Graduate teaching at Ashutosh College since March, 2011.</p> <p>1. Consulting Services with Cerulean Consulting Pvt Ltd., May 2011. Topic: Climate Change and Natural Disasters in the Sunderbans.</p> <p>2. P.G. teaching at Asutosh College since 2008.</p> <p>1. Member, Expert Committee for Conservation and Preservation of Wetlands, Government of West Bengal (since 21.10.2011)</p> <p>1. P. G. teaching in W. Bengal State Univ.</p> <p>2. Ongoing Project : “Development of GIS based Information System on Health Mapping of Respiratory Disorders among Biri Workers, Bankura I &amp; II of District Bankura, W. Bengal”, Funded by D. S. T., Govt. of West Bengal (2010-2012).</p>

<p style="text-align: center;">ENGLISH</p> <p>Dr. Tania Chakraverrty</p> <p>Dr. Debnita Chakravarti</p>	<p>Guest Lecturer, Dept. of English, C. U, since 2009.</p> <p>Guest Lecturer, Dept. of English, C. U., since February, 2012.</p>
<p style="text-align: center;">POLITICAL SCIENCE</p> <p>Dr. Mandar Mukherjee</p>	<p>1. Spearhead in the planning and execution of the Aesthetic Therapy Unit of “Antara” – a Psychiatric Centre for the treatment of the mentally challenged.</p> <p>2. The technique of Music and Dance introduced by her for the purpose has been approved by Medical Experts as an effective therapy.</p>

- Faculty Members of different departments have acted as Paper Setters / Moderators / Head Examiners for several Universities in the State.

## **Part C :**

### **Outcomes Achieved by the End of the Session :-**

#### Diversification of Courses :

1. Introduction of
  - Mathematics Honours
  - Physics General
2. Regular seminars in all departments following a schedule.
3. Special lectures by experts from higher education institutions of repute / industry / corporate sector.
4. Regular remedial teaching to be incorporated in the college timetable.  
Remedial Classes Conducted for Students of all Three Years.
5. Regular Newsletters / Wall Magazines / Journals by all departments – Published.
6. Language Lab. used more intensively by other departments – In addition to students of Communicative English, students of Journalism and Mass Communication Department also use the Language Lab.
7. Augmentation of CDs in the CD Library.
8. More books in the Book Bank.

9. Periodic students' feedback.
10. Engaging needy students for paid work in the library on Saturdays – Earn As You Learn Programme implemented.
11. Career Counselling and Placement Cell is functioning.
12. Alumni Association playing a more active role.
13. Expansion of NSS activities.
14. Infrastructure Modification – Implemented.
  - Entire College is now air-conditioned and Wi-Fi enabled
  - Calcutta University has changed the syllabus of all subjects offered by the college from this academic session for which new books are being purchased
  - All classrooms renovated on modern lines
  - Existing furniture remodelled to give modern look
  - All the corridors renovated using vitrified tiles and texture paint on walls
  - Computer Labs renovated with increased seating capacity
  - 35 workstations of latest configuration installed
  - New equipment purchased to upgrade Media Lab
  - Cutting edge technology introduced in teaching method by installation of 11 Epson 455WI projectors in renovated classrooms. At present the College has 21 such projectors.
  - Existing IT equipment upgraded through purchase of new computers, printers, scanners, photocopiers and LCD projectors
  - Installation of software for English Language Lab which is regularly used
  - Website now maintained in-house by college, used to be outsourced earlier
  - Water Coolers (Eureka Forbes Industrial Model) installed on all floors and cafeteria
15. Insurance for entire infrastructure – implemented in 2011.

## **Part D :**

### **Plans of the HEI for the Next Year :-**

#### **Plan of Action (July 2012 – June 2013) :**

1. Upgrading Communicative English Course from Major to Honours.
2. Introducing Mushroom Cultivation Course for all interested students and faculty members.
3. Seminars to be held in all departments on a regular basis following a schedule.
4. Remedial teaching to be continued as per newly instituted schedule in the College timetable on a regular basis.

5. Regular newsletters / wall magazines by all departments and publication of journals by more departments.
6. More ICT enabled rooms.
7. More student friendly technology to be employed in the teaching learning process.
8. Augmentation of more CDs in the CD Library.
9. More books in the Book Bank.
10. Engaging needy students for paid work in the library on Saturdays.
11. Periodic students' feedback on facilities and infrastructure of the College.
12. Setting up of a Solar Plant.
13. Greener College Campus.
14. Tackling Pollution Control Issues.

(Smt. Soma Mitra)

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Name and Signature of the  
Co-ordinator of IQAC

(Smt. Debjani Nag)

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Name and Signature of the  
Chairperson of IQAC