

**ANNUAL QUALITY ASSUARANCE
REPORT (AQAR)**

**SHRI SHIKSHAYATAN COLLEGE
11, LORD SINHA ROAD
KOLKATA – 700071
WEST BENGAL
www.shrishikshayatancollege.org**

JANUARY TO DECEMBER 2011

SHRI SHIKSHAYATAN COLLEGE, KOLKATA

MEMBERS OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

- 1. Chairperson:** Smt Debjani Nag,
Teacher-in-Charge

- 2. Senior Administrative Officers:** Sri R. K. Misra, Secretary
Sri Pradip Kr. Sharma, Assistant
Secretary
Smt. Swati Bhattacharya, Librarian
Smt. Vijayashri Panda,
Manager-Accounts

- 3. Teachers:** Smt. Debjani Nag
Smt. Indrani Saha
Dr Susmita Sen
Dr Chitrita Banerjee
Dr Elizabeth Dey
Dr Debnita Chakravarti
Dr Illora Sen

- 4. Members from the Management** Sri G. K. Khaitan
President, College Governing Body
Smt. Bandana Chatterji
Member, College Governing Body

- 5. Nominees from local society:** Smt. Rita Bibra
Sri P.C. Agarwal

- 6. Coordinator of the IQAC:** Dr Debnita Chakravarti

THE ANNUAL QUALITY ASSURANCE REPORT **(AQAR)**

Name of the Institution: Shri Shikshayatan College
Year of the Report: 2011

Part A:

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year:

PLAN OF ACTION: 2011

1. Diversification of Courses :
Introduction of
 - P.G in English
 - P.G in Commerce
 - More Self-financing Honours Courses
2. Regular seminars in all departments following a schedule.
3. Special lectures by experts from higher education institutions of repute/industry/corporate sector.
4. Regular remedial teaching to be incorporated in the college timetable.
5. Regular Newsletters/ Wall Magazines/ Journals by all departments.
6. Language Lab to be used more intensively by other departments.
7. Augmentation of CDs in the CD Library.
8. More books in the Book Bank.
9. Periodic students' feedback on facilities and infrastructure of the college.
10. Engaging needy students for paid work in the library on Saturdays.
11. Career Counselling and Placement Cell to function more actively.
12. Alumni Association to contribute more fully to the college.
13. Expand NSS activities
14. Infrastructure Modification –
 - a) Renovation of general class rooms
 - b) Renovation of four Geography rooms/laboratories
 - c) Purchase of laboratory equipments for science departments
 - d) ICT equipped class rooms
 - e) Purchase of library books and equipments
 - f) Improvement of common areas
 - g) Cleaner college campus
 - h) Air-conditioned class rooms
 - i) Purchase of office equipments
15. Insurance for entire infrastructure

Part B:

1. Activities Reflecting the Goals and Objectives of the Institution:

The goals and objectives of the institution, as has already been stated in the NAAC Self-Study Report, are as follows: -

- To impart, promote and spread education to girls initially from the Rajasthani community in Kolkata and subsequently to other communities so as to make them self-reliant.
- Maintaining a good academic standard in an apolitical environment.
- Integration of diverse cultural, linguistic and religious groups in a culture of equality and fairness.

In all the activities of the college, efforts are made to fulfill the mission of the college in the following ways:

- To maintain a good academic standard the college admits students on the basis of merit. Students are not discriminated against on the basis of religion, caste etc. during admission and the award of freeships. We continue to reserve seats for SC/ST category students as per government norms. The college adopts inclusive practices, at the time of admission, to sports persons and the physically challenged.
- The teachers are constantly engaged in upholding and improving the academic standard of the college. Innovative methods of teaching are frequently adopted to make the lectures interesting and effective. Many departments enhance the effectiveness of lecture methods of teaching by the use of modern audio-visual aids such as LCD Projector, DVD/VCD etc. Project Work, Workshops, Seminars and Educational Excursions form an integral part of teaching and learning.
- The faculty tries to cater to the differently-abled students. Remedial teaching is provided to the weaker students to help them cope with their syllabi. For widening the intellectual horizon, encouraging critical inquiry and developing the skill of presentation and public speaking, advanced learners are encouraged to prepare papers in students' seminars organized by the college, and also in other colleges.
- A week-long Active Learning Programme is organized every year for more intensive interactive learning.
- Regular tutorials, remedial teaching and examinations help to evaluate and improve the performance of students. All departments in the college follow a teaching plan, which is given to every student at the beginning of the session. A parent-teacher meeting is held one month after the commencement of the First Year classes in order to orient and interact with parents. The faculty members also meet the parents after the declaration of results, where poor attendance or performance of students is discussed. The practice of issuing Progress Reports to all First year students of the college has been started. A students' progress record is maintained by all departments.
- To encourage teamwork and independent study, project work is undertaken.

- To make students self-reliant the following courses are offered:
 - a) BBA Stream
 - b) Major Course in Computer Application
 - c) Honours & General Courses in Journalism and Mass Communication
 - d) Add-on Self-financing Courses:
 - i. DOEACC Course – compulsory for 1st Year B. A. / B. Sc. Honours & General students.
 - ii. Accounting Course on Computer using Tally (Act 9) – compulsory for B. Com. Honours & General students.
 - iii. A 14-hour College-sponsored Workshop on Presentation & Communication Skill, compulsory for 2nd Year BBA students.
 - iv. A three-month Certificate Course on Functional Hindi & Journalism.
 - v. A course on Soft Skills Development of 90 hours duration spread over 3 years of the graduation course.
- The college continues to have an apolitical Students' Union.

The goal of cultural integration continues to be reflected through the following:

- At the Annual Function of the college a Cultural Programme is organized where plays or dance dramas in Hindi, Bengali, and English are performed by the students.
- The college encourages the expression of various cultural groups among the students in the programmes organized on Independence Day, Inter-college Students' Festival, Talent Show, Annual Sports meet etc.
- Various students' societies viz. Debate, Drama, Choir and Choreography, Social Welfare, Art and Nature help to enhance the self-image and self-confidence of students and foster integration among them.
- "Shree", the art and cuisine fair, promotes camaraderie and integration of students from various communities, provinces and backgrounds.

Other highlights:

- A centre of education cannot remain indifferent to the social problems and restrict its activities to the scheduled curriculum. The Social Welfare Committee of Shri Shikshayatan College was formed in July 2002 with the teachers and students. The role of the teachers in this connection is to identify the aptitudes and abilities of the students and provide them with work-opportunities in different areas of the society. The teachers also coordinate between the students and different Government and non-Government organizations to carry out various projects. The Social Service Committee and the Medical Committee have merged with the NSS and is involved in carrying out the projects under the NSS.

Leadership Training Service (LTS) Report, 2011:

Date	Event	Speaker	Time Duration	Venue	Intra/Inter college event	Participant
3 rd July, 2011	LTS Kolkata Golden Jubilee Celebration	Mr. Suman Sankhanidhi & Ms. Fatema Mandlaywala (Animator of Shri Shikshayatan College LTS Unit)	10 hours	St. Xavier's College, Kolkata	Inter-college & School event	SSC, SXC & 30 schools of Kolkata having an LTS Unit
30 th July, 2011	Session	Ms. Fatema Mandlaywala		Our Lady Provident School	Intra-school event	
30 th September, 2011	LTS stall put up at Shree 2011		3 hours	Shri Shikshayatan College	Intra-college event	10 LTSers of SSC unit took care of the games stall that was put up on behalf of the LTS unit of SSC
3 rd December, 2011	Lakshya2011 (A Sit & Draw competition organized by AISEC for underprivileged children		3 hours	Swabhumi		More than 30 LTSers of SSC unit volunteered to be a part of the noble cause
17 th - 18 th December, 2011	Ignite – Touching Lives (LTS winter carnival)	Mr. Suman Sankhanidhi	5 hours on both days	St. Xavier's School, Primary grounds	Inter-college event	More than 50 LTSers of SSC unit were a part of the core & working committee
26 th December, 2011	Evaluation of Ignite & Christmas celebrations	Fr. John Rogers, SJ (National promoter of LTS)	4 hours	LTS National Centre	Inter- college event	5 girls of SSC LTS unit volunteered to be a part of the programme

2. New Academic Programmes Initiated (UG And PG):

- PG courses started in English and Commerce
- Applied for Honours courses in Communicative English and Computer Applications

3. Innovations in Curricular Design and Transaction:

- Students' Study Circle of the Political Science Dept. comprising present and past students– notably those students who have opted for post-graduate course – meet for regular discussion on topics related to the prescribed syllabus of Calcutta University.
- English Study Centre meets every two months in the college premises – students benefit from discussions, lectures and presentations from college teachers from all over the state.
- Optimum use of the Seminar Library by the students under the guidance of teachers. Students are guided to work on a topic by browsing through a number of books and the Internet dealing with the same topic from different aspects/angles.
- Institutional visits by teachers and students.
- Students' Projects.
- Publication of departmental journal / magazine / bulletin / wall-magazine
- Entrepreneurship week – (E-Week) organized by the Dept. of Commerce as a means of teaching through practical experience. Students participated in a variety of competitions.

4. Inter-disciplinary Programmes Started: None

5. Examination Reforms Implemented:

The University of Calcutta, to which the college is affiliated, has introduced major changes in the syllabi of all courses. The Commerce Course has undergone structural changes from the Academic Session 2010-2011. Consequently the examination system has also undergone seminal changes.

As per University circular, there will be two examinations – Mid-Term test for First, Second and Third Year students in November and Selection Test in January for Third Year students, February for Second Year students and March for First Year students. Further, the Part I University examination for compulsory language papers would be conducted in the college in March. The question papers would be set by the University. Similarly the Part III examination in Environmental Science will be conducted by the college at the end of the Third Year.

6. Candidates Qualified : NET/SLET/GATE etc. : Not Known

7. Initiative Towards Faculty Development Programme:

- The college management provides a grant of Rs. 50000.00 to be used as seed money for research to those members of the staff who have not been given a grant by the UGC.
- The college has institutional membership of the British Council Library for the benefit of the teaching staff.
- The college provides infrastructural support for study circles and for undertaking projects
- Routine is adjusted for the faculty to enable them to participate in seminars / workshops / conferences / Refresher / Orientation course and PhD course work: During the year 2011, the following faculty members were granted duty leave:

Details of Refresher /Orientation Courses Attended By the Faculty (Jan-Dec 2011):

	Name of Faculty	Department	Duration
1.	Smt. Alpana Nayak	Hindi	Refresher Course, NEHU, 20.5.11 -9.6.11
2.	Smt. Sushobhona Pal	Philosophy	Orientation Prog., A.S.C, C.U., 11.6.11 – 9.7.11
3.	Dr. Madhurima Bhattacharya Chakraborty	Philosophy	Orientation Prog., A.S.C, J.U., 29.8.11 – 26.9.11
4.	Smt. Suchhanda Ghosh	Botany	Orientation Prog., A.S.C, J.U., 29.8.11 – 26.9.11

Details of Workshops Attended by the Faculty (Jan – Dec 2011):

	Name of Faculty	Workshop	Organizing Body	Duration	Nature
1	Sri Subir Chakraborty	Audio-visual Workshop	Dept. of JMC, Jaipuria College	7.1.11	National
2	Smt Udita Mitra	Interrogating Oral Narratives	Jadavpur University	1.3.11 & 2.3.11	National
3	Dr Tania Chakraverty	U.S Exchange Programme	American Center, Kolkata	a) 14.7.11 & 15.7.11 at American Center, Kolkata b)23.9.11 & 24.9.11 at NEHU, Shillong c) 3.12.11 & 4.12.11, American Center, Kolkata	International

4	Smt Chandrima Das	Translation workshop of Indian English Poetry into Bangla	Dept. of English , Visva Bharati,	6.8.11 & 7.8.11	UGC Sponsored National Level Workshop
5	Dr Susmita Sen	Workshop on New Syllabus	Dept. of Geography Calcutta University	September 2011	Regional
6	Dr Nivedita Roy Barman	Workshop on New Syllabus	Dept. of Geography Calcutta University	September 2011	Regional
7	Dr Jayati Das	Workshop on New Syllabus	Dept.of Geography Calcutta University	September 2011	Regional
8	Smt Ritubarna Pratihar	Workshop on New Syllabus	Dept. of Geography Calcutta University	September 2011	Regional
9	Smt Soha Hossain	Workshop on New Syllabus	Dept. of Geography Calcutta University	September 2011	Regional
10	Smt Reshma Dirghangi	Youth Parliament Workshop	Ministry of Parliamentary Affairs	2.11.11	State Level
11	Smt Suchhanda Ghosh	Present Scenario & Future - Botany	Probir Chatterjee Research Foundation & Dept. of Botany, CU	9.11.11 – 11.11.11	National
12	Smt Anusua Das	Present Scenario & Future - Botany	Probir Chatterjee Research Foundation & Dept. of Botany, CU	9.11.11 – 11.11.11	National
13	Smt Raikamal Pal	Present Scenario & Future - Botany	Probir Chatterjee Research Foundation & Dept. of Botany, CU	9.11.11 – 11.11.11	National
14	Smt Urmi Gupta	Methods & Methodology in Social Science Research	Calcutta University	28.11.11	National
15	Smt Madhumati Patra	Review of Paper VIII Education Honours	U.G Board of Studies, C.U & Rani Birla Girls' College	14.12.11	UGC Sponsored State Level Workshop
16	Smt Sunrita Mitra	Review of Paper VIII Education Honours	U.G Board of Studies,C.U & Rani Birla Girls' College	14.12.11	UGC Sponsored State Level Workshop
17	Dr Elizabeth Dey	Review of Paper VIII Education Honours	U.G Board of Studies,C.U & Rani Birla Girls' College	14.12.11	UGC Sponsored State Level Workshop
18	Smt Sharmistha Ghosh	Financial Economics Workshop		14.12.11-17.12.11	4 Day National Level Capacity Building

					Workshop
19	Dr Agnita Kundu	New Syllabus & Questions For ENVS	Calcutta University	21.12.11	State Level
20	Smt Ramyani Chattopadhyay	New Syllabus & Questions For ENVS	Calcutta University	21.12.11	State Level
21	Smt Sharmila Ghosh	Workshop	Asiatic Society, Kolkata	26.12.11-31.12.11	State Level

Details of Paper Presentations by the faculty (Jan – Dec 2011):

Name & Dept.	Title of Paper	Seminar/Conference	Organizing body	Date	Nature (national, international etc)
BENGALI Smt Sharmila Ghosh	Sambhu Mitra's Chand Baniker Pala; Puran periye paari	Workshop on Myths	Asiatic Society, Kolkata	30.12.11	National
HINDI Dr Soma Bandopadhyay	1.Tagore & North Indian Literature	Seminar	Sahitya Akademi & Pandu College, Guwahati	8.8.11-9.8.11	National
Smt Sindhu Mehta	Bhumandallikaran aur Sahitya	Seminar	Presidency University	11.1.12	International
Dr Priti Singhi	1.Vav-upniveshavad, Madhyavarg aur Bhism Sahanj ka sahitya	Seminar	Siliguri college	2.9.11-3.9.11	National UGC Sponsored
	2.Sampradayik Dangoki gunatmakta aur Muavje	Seminar	Jogeshchandra Chowdhury College	13.9.11	National UGC Sponsored
	3.Lok Navz ka Darshan-Swati Nagarjunki Kavita	Seminar	Naba Ballygunj Mahavidyalaya	21.11.11	National UGC Sponsored
Smt Alpana Nayak	1.Nav Aupniveshik Sandarv mein Global Village	Seminar	Siliguri Mahavidyalaya	2.9.11 & 3.9.11	National UGC Sponsored
	2.Ek Hridayadharmi	Seminar	Nava Ballygunge Mahavidyalaya	21.11.11	National

	Kavi ka Bhavatnak Shakshya				
	3.Antarvirodhon ke beech Tulsi ki Lokdharmita	Seminar	Nan Bhatatcharya Smarak Mahavidyalaya	20.2.11 & 21.1.11	
HISTORY Smt Monideepa Bhattacharya	1.Clothing Styles of Bengali Women in the 20 th century – The social perspective of Evolution	Seminar	Paschimbanga Itihas Samsad	24.1.11-26.1.11	State level
	2.Jahanara Devi: A Leading Female Spiritual Leader from Bengal	Seminar	The Institute of Historical Studies, Kolkata	9.6.11	State level
POLITICAL SCIENCE Dr Mandar Mukherjee	1.Rabindra Mohan Das : Gandhi of Balasore	Seminar	Study Circle, SSC	2011	
	2..Malati Ashram : Tagoreana & his Inspiration	Seminar	Library Committee, SSC	Library Day, 2011	
BOTANY Dr Illora Sen	On some uncommon----significance	National Symposium on Plant Diversity – Prospects	Ballygunge Science College, C.U	20.12.11 – 22.12.11	National
COMMERCE Smt Kajal Gandhi	Stock market Investing in India _ A Study of Post-liberalisation scenario	PhD Seminar paper	Calcutta University	7.12.11	
COMMUNICATIVE ENGLISH Smt Prasita Mukherjee	1.Gravelled Path: Historisizing feminist utopias	Mansfield College, Oxford University, U.K	Mansfield College, Oxford University, U.K	12.7.11 – 14.7.11	International
	2.Here & There:	Melusmelow	Melusmelow	22.9.11	National

	Glocalizing feminist utopias	Conference at OUCIP, Hyderabad	Conference at OUCIP, Hyderabad	– 24.9.11	
ENGLISH Dr Tania Chakraverty	Women as the Nationalists' Construct : Tham'ma in The Shadow Lines	Amitav Ghosh: A writer Extraordinary	Tarakeswar Degree College, Hooghly	25.3.11	National
	From fact to fiction: a feminist re-reading of the Scarlet Letter	18 th Refresher Course, Dept. of English, C.U, 24.11.11	IRCEM, New DELhi Org. by Women's College, Agartala, Tripura	22.2.11 – 25.2.11	National
Smt Arupa Lahiry	Lecture demonstration tour on Indian Culture	Lecture demonstration in Murshidabad	Org. by Women's College, Agartala, Tripura	22.7.11 & 23.7.11	National
	Gender & Identity: The politics of Gaze	UGC seminar on 'Post independence Indian Fiction in English'	Centre for Studies in Romantic Literature	22.7.11 & 23.7.11	National
Smt Chandrima Das	Manto's Body Politics: The Inverted carnival of the Partition	UGC seminar on 'Post independence Indian Fiction in English'	Centre for Studies in Romantic Literature	3.2.11 & 4.2.11	
Smt Malini Mukherjee	The written troubles of the brain:Charlotte Smith's Emmeline	Seminar		3.2.11 & 4.2.11	
Dr. Debnita Charaborty	"In scenic Art, Precarious Bread:Charlotte Smith & the Marketing of Melancholy	Seminar			
GEOGRAPHY 1. Dr. Susmita Sen & Ms. Soha Hossain	Wetland Conservation and Management in India – the Key Issues	Seminar	National Seminar on Natural Resource Management organized by the University of Calcutta	10.3.12 & 11.3.12	National

2.Dr.Jayati Das	1.Occupational hazards among Biri workers of Bankura District- A case study	1.Respiratory Allergy and Applied Immunology	1.Allergy And Asthma Research Centre, Kolkata,	25 th June' 11	One Day Conference
	2.Resource Management and Sustainable Development – A case study of Biri workers of District Bankura, Block I & II, West Bengal	2. Resource Management and Sustainable Development	2. Dept. of Geography, East Calcutta Girls' College, Kolkata,	2. 23.9.11 & 24.9.11	National Level Seminar
	3. The Role Of GIS in Health Care - A case study of Respiratory Health Mapping of Bidi Binders of a part of Bankura District.	3. 33 rd Indian Geography Congress, NAGI, , 11 th to 13 th November' 11 .	3. Department of Geography, University of Burdwan	3. 11.11.11 to 13.11.11	3.National Level Seminar
3.Dr.Susmita Gupta	Water woes : A Case Study of the Kheria Sabars of Puruliya, West Bengal	Seminar	National Seminar on Natural Resource Management organized by the University of Calcutta	10.3.12 & 11.3.12	National
URDU Dr. Shaheen Perveen	Tagore:Urdu aur baat adbe moasra ke	Book talk, Study circle, SSC	Shri Shikshayatan College	1.4.11	

Details of Seminars/Conferences Attended by the Faculty: (Jan - Dec, 2011)

	Nature of seminar/conference	No. of teachers who attended
1.	International	NIL
2.	National	19
3.	State level/regional	12

8. Total Number of Seminars/Workshops Conducted:

- Different departments of the college organize departmental seminars on topics related to their subjects and/or of general interest by inviting speakers or faculty members specializing in the relevant area.
- A number of workshops are also conducted in the college campus. Under the guidance of faculty members a practical orientation is provided to the students to enable them to relate their knowledge with the world of work through institutional visits.

The chart below gives a summary showing the nature and number of various types of seminars/workshops conducted by the college and its different departments from 2nd January 2011 to 24th December 2011:

Category	Nature of the Seminar/Workshop	No.	Organized by
A	UGC Sponsored State Level Seminars	-	-
B	Departmental Seminars with Invited Guest/ Faculty Members as Speakers	13	Different Departments
C	Inter-disciplinary Students' Seminars	4	Departments of Education, Botany, Chemistry & Zoology
D	Departmental Students' Seminars	35	Most departments
E	Workshops/ Practical Orientation to the Syllabus	4	Departments of Political Science, Commerce & Communicative English.
F	Seminars Organized by Other Institutions in Which Papers Were Presented by Students of the College	0	
H	Seminars Organized by Other Institutions Attended by Students of the College	3	1. West Bengal Urdu Academy) 2. Shivnath Shastri College & Shakespeare Society of Eastern India. 3. The Election Commission of India & Jogomaya Devi College

B. Departmental Seminars with Invited Guest/Faculty Members as Speakers

DEPT.	NO.	DATE	TOPIC	SPEAKER(S)
Bengali	1.	28.2.11	Amaar Rabindranath	Shri Suman Mukhopadhyay (Bangla Bhasha Divas)
	2.	19.8.11	Amaar Anubhabe Rabindranath	Shri Swapnamoy Chakraborty
	3.	24.2.12	Sampratik Lekha-Lekhi	Shri Binayak Bandopadhyay
History	4.	2.3.11	Women in Tagore's Essays, Letters, Discourses & Speeches – A Historical Perspective	Smt. Maitrayee Sengupta
Journalism & Mass Com.	5.	18.1.11	Media Matters	Shri Suman Mukhopadhyay
	6.	21.12.11	Career Opportunities in Broadcast Journalism	Prof. Manoj Gupta (International School of Business & Media)
Botany, Chemistry, Zoology	7.	23.9.11	Mosquito-borne Diseases	Dr. Sajal Bhattacharya
Hindi	8.	23.9.1	1.Hindi Navjagran Mein Bangal Ka Yogdan 2. Hindi Aur Rojgar Ke Avsar	Dr. Krishna Bihari Mishra Matribhasha Sansthan : Documentary film
Political Science	9.	2.9.11	Ethnic Movements & Indian democracy – The case of the North-east	Dr. Apurba Baruah (Prof., dept. of Pol. Sc., NEHU)
Commerce	10.	24.8.11	Empower & Recruitments	Piyush Kabra, VP of Finance & Development Sector, ISEC
	11.	15.9.11	Balance Sheet & Beyond	Dr. Sharmistha banerjee, Associate Prof., M.B.M Dept., CU)
	12.	15.12.11	IFRS: Emerging Issues	Dr. Asish Bhattacharya, Director, IMIC
Geography	13.	19.9.11	Sundarbans	Dr. Anurag Danda, WWF

C. Inter-Disciplinary Students' Seminar

No.	Date	Dept.	Speaker	Name of paper
1.	8.9.11	Education Dept	Ramita Kayal, IInd Yr. H	Rabindra Bhabnay : Shishu Sikha sahaj Path
2.	8.9.11	Education	Subhasree Mal	Varna Parichay & Vidyasagar
3.	23.9.11	Botany, Chemistry, Zoology	Arunita Bose, Bushra Ansari, Sana Nehal, Diyasha Mukhopadhyay	Forensic Science
4.	26.9.11	Library Committee	Disahri Mukherjee, Ist Yr. Honours	

D. Departmental Students' Seminar

Dept.	No.	Date	Topic	Speaker(s)
Bengali	1.	6.5.11	Tasher desh	Ramita Kayal, Ist Yr.H
	2.	21.9.11	Chinnapatra : Rabindranath Tagore	
	3.		Chokher Bali	Soumi Chakraborty, IIIrd Yr. H
	4.		'Laboratory'	Rupa Dhara, IInd Yr. H
	5.		Tagore's Short Stories ; A PPT Presentation	Suchandra Das, IInd Yr. H
	6.		Amit from Tagore's Shesher Kabita	Saheli Chakraborty, Ist Yr. H
	7.		Relationship of Amit & Labanya	Debolina Chakraborty, IInd Yr. H
	8.		Jhaamp Taal : Book Talk	Ramita Kayal, IInd Yr. H
	9.		Discussion on Proof Reading	Dishari Mukherjee, Ist Yr. H
Botany	10.	23.9.11	Female Nobel Prize Winners	Sumitra Majumder, Ist Yr. H
	11.		Introduction to Palaeobotany	Samar Arzoo Pragya Tailor, Nilima Laskar, Shruti Sarkar.
	12.		Industrial Microbiology	Shaoni Basu, Bhumika Adhikary, Krittika
	13.		Genetic Engineering of Plants	Nandy, Mahwash Ali Ilika Ghosh, Juhi Sharma, Utsha Roy, Pallavi Choudhury, Sudha Gound, Sadaf Siddiqui
Geography	14.	23.9.11	Global Industrialization	Ist Yr. Honours students
History	15.	22.9.11	Allaudin Khalji – The Great Imperialist Ruler of India	Manali Kapat, IInd Yr. H
Education	16.	27.9.11	Guidance- different types & need for Guidance	Rupanjali Dutt, Pinky Nankani, IIIrd Yr. H
	17.		Women's Education	Alisha Jaiswal, Ist Yr. H
	18.		School Plant	Aakansha das Shirin, maneet Kaur, IInd Yr. H
	19.	8.9.11	Education in Mizoram	V.L Nunhlimi, IIIrd Yr. H

English	20.	27.9.11	A Personal Account on Ruskin Bond	Sudakshina Bhattacharya
	21.		The Great Odes of John Keats Ray's 'The God of Small Things'	Indrani Mukherjee Naseera Ferozee & Srimoyee Bagchi
Philosophy	22.	21.9.11	Sensation & Perception – PPT	Ayesha Marium, IInd Yr. H
	23.		Learning	Ayesha Marium & Tanmazir Khunsa, IInd Yr. H
	24.		Leibnitz's Theory of Monads- PPT	Tanima Mazumdar, IIIrd Yr. H
	25.		Relations of Ideas & Matters of fact (Hume)- PPT	Dipannita Choudhury, IIIrd Yr. H
	26.		Appearance & Reality	Nuzhat Salim, IIIrd Yr. H
	27.		The Problem of Induction	Priyanka Choraria, IIIrd Yr. H
	28.		The Value of Philosophy- PPT	Rashmi Gangopadhyaya, Iird Yr. H
	29.		Sthitapajna – The Qualities of a Sage	Ojasweeta Pradhan, IIIrd Yr. G
	30.		Jainism : An Insight	Jinisha Bansali, Ist Yr. H
	31.		The Level of consciousness	Harpreet Kaur Chaddha, IInd Yr. H
	Political Science		32.	20.9.11
33.		End of the Cold War & Global Trend	IIIrd Yr. H students	
34.		24.2.12	Political Socialization & its Agencies (Study Circle)	
35.				

E. Workshops/Practical Orientation to the Syllabus/ Institutional Visit

Dept.	No.	Date	Topic	Resource Person
Political Science	1.	1.2.11	Visit to KMC	
Commerce	2. 3.	6.2.11- 18.2.11 13.12.11	E-week Visit to CBS	
Communicative English	4.	3.3.11	Visit to Doordarshan	

F. Papers Presented in Seminars Organized by Other Institutions

Dept.	No.	Date	Topic	Organised by
NA	NA	NA	NA	NA

G. Attended Seminars/Workshops Organized by Other Institutions

Dept.	No.	Date	Topic	Organised by
URDU	1.	21.1.11	Recited a poem of Iqbal	West Bengal Urdu Academy
ENGLISH	2.	20.12.11	'Only Connect' – a UGC sponsored state-level seminar	Shivnath Shastri College & Shakespeare Society of Eastern India.
	3.	16.1.12	Constituency Level Quiz/Debate	The Election Commission of India & Jogomaya Devi College

Special Programmes & Celebrations

Programme	Date	Dept./Organized by	Activities
Baishe Shrabon	19.8.11	Bengali Dept.	Talk : Aamar Anubhabe

			Rabindranath – Shri Swapnamoy Chakraborty
Hindi divas	22.9.11	Hindi Dept.	Special lecture on 'Jobs after studying Hindi as a General or Honours Subject'
Chandra Paul Memorial Workshop	15.9.11	Commerce Dept.	Lecture by Dr. Sharmistha Banerjee
NEN (National Entrepreneurship Network)	17.8.11		PPT on NEN & an Introduction to E-Cell by Bappaditya Roy Biswas, NEN consultant
Entrepreneurship Week	6.2.11 – 18.2.11		Competitions : Extempore, Adspoo, Creative Writing, Best out of Waste, News Clip Reporting, Business Idea Plan, Around the World, Jewellery Designing, T-shirt painting, Debate, Pot Designing, PPT, Director, De La Conference, Ideas Behind the Lines, Share Trading, Scavenger Hunt
World literacy Day	8.9.11	Education Dept.	1. Release of Departmental journal 2. Interdepartmental paper presentation 3. PPT & Talk on "Education in Mizoram"

7. Research Projects:

Name & Dept.	Minor/Major	Topic	Date	Status
BENGALI Smt.Sharmila Ghosh	Minor	Sanghabirodhi ekok swar ebong samaj bhabner Sutra Sambhu Mitrar Jibon o Natya bhabna	10.12.10	Ongoing

ECONOMICS Smt. Manjari Chatterjee	Minor	Track Record of Microfinance Initiatives in West Bengal	10.12.2010	Ongoing
MATHEMATICS Smt. Tanwi Bandopadhyay	Minor	Study of the Universe as a Thermodynamic System	10.12.10	Ongoing
GEOGRAPHY Dr. Jayati Das	Major	Development of GIS Based Information System on Health Mapping Of Respiratory Disorders among Biri Workers in C.D Blocks, Bankura I & II of District Bankura, West Bengal” Funded by DST, Government of West Bengal.	2010-2012	Ongoing

10. Patents Generated, If Any : NIL

11. New Collaborative Research Programmes : NIL

12. Research Grants Received From Various Agencies:

Nature of Research Programme	No.	Granting Agency	Amount(Rs.)	Beneficiary
Minor Research Project	1	UGC	RS 76,000/-	Smt. Sharmila Ghosh, Dept. of Bengali
Minor Research Project	1	UGC	Rs 76,000/-	Smt. Manjari Chatterjee, Dept. of Economics
Minor Research Project	1	UGC	Rs 88,500/-	Dr Tanwi Bandopadhyay, Dept. of Mathematics
Major Research Project	1	UGC	Rs 4,78,303/-	Dr Jayati Das, Dept. of Geography
Total	4		Rs 7,18,803/-	

13. Details of Research Scholars: (ongoing)

Name & Dept.	Topic	Year of registration/ enrolment	Nature of research	Status
HISTORY Smt. Soma Mitra Smt.Devaleena Sinha Smt. Monideepa Bhattacharya	In search of an Identity: Artists in the Indian society of Oriental Art(1907 -1947) The Cooperative Movement in itsIdeological & Experimental aspects: Case Studies in the Districts of South Bengal (1920-2000) Position of Women in the Mystical Traditions of Bengal	2007 2010 Not yet registered	Admitted for Ph.d prog. in 2011-2012	
BOTANY Smt. Suchhanda Ghosh Smt. Raikamal Pal	Exploration & Exploitation of---- Bioremediation Heavy metal accumulation – special reference to lead	2007 2007	Industrial & Environmental Microbiology Biochemical & Molecular Biology	
ZOOLOGY Smt. Romyani Chattopadhyay	Studies on problem of antibiotic resistance by E.Coli & Klebsiella spp.	2007 (J.U)	Medical Microbiology	
ECONOMICS Smt. Aparna Nanda	An Analysis of Competition of Indian Industries	2011	M.Phil (J.U)	
POLITICAL SCIENCE Smt. Urmi Gupta		2011(enrolment)	P.HD	

COMMERCE				
Smt. Papiya Chaudhury	Labour Intensive Programmes & Rural development- case of NREGA	Enrolled in August 2011		
Smt. Indrani Saha	Outcome of Brand Extension Strategy in FMCG segment in Calcutta	2011		Seminar paper presented on 7.12.11
Smt. Kajal Gandhi	Stock Market investing in India- a Study of Post-liberalisation Scenario	2008		
Smt. Rumpa Chakraborty	Impact of Socialisation on job Satisfaction: A study on Fresh Engineering & Management Graduates	2010		
Smt. Sreemoyee Guha Roy	Role of Microinsurance in protecting low-income people : A study of the performance of some selected microinsurance organizations in India	2010		Synopsis submitted for registration on 21.3.12
Smt. Sharmistha Ghosh	Investible Assets & Investment Management : A study in Indian Economic Scenario	Enrolled in 2011		
PHILOSOPHY				
Smt. Debirupa Basu	Logic of Imperatives	2011		
Smt. Sushobhona Pal	Wittgenstein on Thoughts & Representations	2008		
COMMUNICATIVE ENGLISH				
Smt. Prasita Mukherjee		2008		
ENGLISH	Female Gothic in Romantic Fiction	2011		FIP
Smt Malini Mukherjee				
BENGALI				
Smt. Srabanti Mitra	Pratibader Aakkhyan : Paschim banger kathasahitya (1965 -1985)	2009		

14. Citation Index of Faculty Members and Impact Factor: NIL

15. Honours/Awards to the Faculty:

Name & Dept	Details
ENGLISH Dr. Tania Chakraverty	International Visitor Leadership Programme (IVLP), 2010
Dr. Debnita Chakravarti	Chawton House Fellowship- 2011
Dr. Aparajita Sengupta	Outstanding Teaching Assistant Award for Literature of film Course, 2009
Smt. Arupa Lahiry	International tour of France (dance);Lille & Paris, 25.11.11 – 4.12.11

16. Internal Resources Generated:

1. Bank Interest : Financial year 2010-11 Rs 11, 49,933.59

2. Fees from Add-On Course :

F.Y 2010-11 Rs 7,86,800/-

Computer training fees F.Y 2010-11 Rs 1,14,635/-

Rs. 4,01,435/-

3. Fees from Self-Financing Courses:

• BBA F.Y 2010-11 – Rs 56,00,300/-

• BCA F.Y 2010-11- Rs 19,49,100/-

• BA(Major)-CE- F.Y 2010-11- Rs 29,59,300/-

• BA(Hons)-JMC F.Y 2010-11- Rs 33,28,210/-

Total Rs. 1,38,36,910/-

4. Sale of old magazines and newspapers F.Y 2010-11 Rs 6,080/-.

5. Reprography Charges F.Y 2010-11 -Rs 3054/-.

6. Library Fine F.Y 2010-11-Rs 91,061/-.

7. Sale of Admission Forms F.Y 2010-11-Rs 17,08,650/-.

17. Details of Departments Getting SAP, COSIST (ASSIST)/DST, FIST, etc. Assistance/Recognition: - NIL

18. Community Services:

The NSS Unit, of which the Social Welfare Committee and the Medical Committee are parts, is a dynamic component of the college with the teachers and students being actively involved. The role of the teachers in this connection is to identify the aptitudes and abilities of the students and provide them with work-opportunities in different areas of the society. The teachers also coordinate between the students and different Government and non-Government organizations to carry out various projects.

N.S.S. and Community Services:

NSS Report for NAAC – January 2011 to December 2011

NSS:

a. NSS State Felicitation & Calcutta University NSS Award for 2009 – 2010 on the birthday of Swami Vivekananda and National Youth Day on 12th January, 2011.

50 NSS volunteers with the Programme Officer, Smt. Debjani Nag, attended the NSS Felicitation & Calcutta University NSS Award Ceremony for 2009 – 2010 on 12th January, 2011 at the CALCUTTA university Centenary Hall. At the award ceremony the college received the prestigious award for the Best Special Campaign Programme 9 held from March 4th to 10th, 2010). National Youth day on Swami Vivekananda's birthday was observed. After the programme, the 50 volunteers from the college along with the Programme Officer joined the NSS rally from the Calcutta University college street campus, to Swamiji's ancestral house.

b. Meeting with the donors of Save the Children Programme, 16th February: The Programme Officer attended a meeting with Mr. Hue Davidson and his wife along with the Programme Officers from other colleges and Principals of schools that are a part of this programme and members of CINI ASHA. The Davidsons came from U.K and are donors of the Save the Children Programme. The programme was organized by CINI Asha.

c. Blood Donation Camp, 8th March, 2011: A Blood Donation camp was organized on the college premises on 8th March, 2011. There were 95 donors.

d. Special Camp, March 24th to 30th, 2011: See attached sheet.

e. Breast Cancer Awareness Programme, 19th March, 2011 : Breast Awareness programme was held in the college on 19th March, 2011. It was organized by the NSS unit of the college for NSS volunteers and other interested students. This Programme was

conducted by 'Hitaishini' – a voluntary, non-profit support network for breast cancer patients. 4 members of 'Hitaishini' addressed our students and also distributed pamphlets.

f. NSS Election Awareness rally, 21st April, 2011 : The NSS unit of the Calcutta University organized a walk on 21st April. For awareness of elections – 'Aapka vot, aapka taqat' – among the voters of West Bengal. 35 NSS volunteers along with 2 teachers joined the central rally from Calcutta University college street campus to Metro channel, Esplanade.

g. A fund of Rs. 39,161 was collected from the students of Ist Yr (B.A., B.Sc., B.Com., BBA) and was handed over to the Blind Persons' Association for the development of the organization on 17th May, 2011.

h. Planting of Sapling on 10th August, 2011 :

To Commemorate Tagore's Death Anniversary NSS Committee of Shri Shikshayatan College headed by our Teacher-In-Charge and NSS Program Officer, Mrs. Debjani Nag organized a tree planting ceremony ("Briksha Ropan Utsav") in the Campus Lawn. The NSS volunteers, other students and teachers of the College sang Rabindra Sangeet and planted a tree with great enthusiasm.

i. Independence Day Celebration in College and in Calcutta University on 15th August, 2011 :

On 15th August, 2011 the NSS Committee ably headed by our Teacher-In-Charge, Mrs. Debjani Nag celebrated Independence Day in the College premises from 9 am. 16 NSS volunteers accompanied by 2 Teachers Ms. Urmi Datta and Mrs. Tanwi Bandyopadhyay went to the Calcutta University College Street Campus. They attended the Flag Hoisting Ceremony followed by the Seminar on Indian Independence Movement and the PPT presentation given by Sea Explorers Institute, till 2-30 pm.

j. NSS Day Celebration in College :

The NSS Day (which falls on 24th September) being a Saturday was celebrated on 26th September, Monday, 2011. The Program started at 10 am, by lighting of the Lamp by our Teacher-In-Charge and NSS Program Officer Mrs. Debjani Nag followed by an inaugural song. Mrs. Debjani Nag explained especially for the benefit of the new NSS Volunteers what NSS was all about and the various activities of the NSS, followed by a Presentation on the NSS Special Camp.

k. NSS Day Celebration in Calcutta University on 28th September, 2011 :

21 NSS Volunteers accompanied by Dr. Ms. Shaheen Parveen and Ms. Urmi Datta left for the University College Street Campus at 12-30 pm. They attended the program till 5-30 pm.

l. Breast Cancer Awareness Walk on 8th November, 2011 :

A Breast Cancer Awareness Walk from Raj Bhaban to Nandan Premises was organized by the Hitoishini Sangha (An organization of survivors of Breast Cancer). NSS Volunteers accompanied by Mrs. Sukanya Mookherjee attended the walk.

m. National Education Day Celebration in Calcutta University on 11th November, 2011 :

From this year, Maulana Abul Kalam Azad's Birthday on 11th November is being celebrated as the National Education Day throughout India. Calcutta University NSS Cell arranged a program which was attended by 16 NSS Volunteers accompanied by Mrs. Sukanya Mookherjee and Mrs. Udit Mitra.

n. An Awareness Programme on Cervical Cancer was held on Friday, 25th November, 2011 in Room 212 from 12-45 to 1-45 pm in our College. Dr. Ramdas Chatterjee, Member Indian Council of Cancer Research, visiting faculty of Microbiology in Lady Brabourne College, gave a Lecture and Power Point Presentation. On his request, only married ladies between 20 and 60 years attended.

o. The NSS Volunteers walked with the Disability Activists Forum, West Bengal, on 3rd December, (International Day for persons with disabilities) 2011, Saturday at 9am from the Fountain of Joy (Opposite Victoria Memorial) to Sahid Minar Esplanade.

p. Vigyan Jyot of the Science Congress was received by The University of Calcutta, NSS Unit on 28th December, 2011, Wednesday. The 99th Science Congress is going to be hosted by Calcutta University. The Programme was held from 10-30 am to 3-30 pm during the winter holidays. Under the able leadership of our Teacher-In-Charge and Program officer, Mrs. Debjani Nag, 16 NSS volunteers and a teacher, Ms. Urmi Datta attended the program and the students participated in a walk with the Vigyan Jyot following the program.

NSS Special Camp:

- The NSS Unit of Shri Shikshayatan College organized its 3rd NSS Special Camp between 24th to 30th March, 2011 in the college campus itself. The theme for this year's special camp was, "Health, Public Sanitation & Personal Hygiene".

- 50 NSS volunteers took part in the special camp under the guidance of the Programme Officer, Smt. Debjani Nag, and imparted the knowledge about the theme to 42 children between the age group of 3 to 13 yrs from the slums of Motijheel, Entally.
- The camp was inaugurated by Cheryl Francis, the district coordinator of District IV and NSS Programme Officer, St. Xavier's College, the college Teacher-in-Charge, Smt. Anuradha Banerjee, the Secretary of the college Shri R.K Misra, and NSS Programme Officer Smt. Debjani Nag.
- The volunteers made a survey on the children's family background and identified their needs, their economic background and their living conditions. According to their findings, the volunteers designed the programme that they would adopt to give their best to fulfill the needs of the children.

- NSS 7 day schedule :

The 7 day camp had a lot to offer to the children, therefore, the Programme Officer Mrs. Debjani Nag, the other NSS teachers and the volunteers made their plan schedule accordingly.

- The kids were divided into different groups, according to their capabilities :

1. Art and Craft & Stitching
2. Dance
3. Drama
4. Music
5. Recitation

The volunteers too divided themselves into these groups to help the children. There was a plan schedule followed everyday –

- Prayer
- Attendance
- Physical Training
- Theme based moral lessons teaching
- Activity time

Every day started with assembling the children, taking them to the class in silence and discipline. In the class, their attendance was taken, followed by a prayer and physical training.

Then, the volunteers imparted moral lessons mainly based on the theme of health, sanitation and personal hygiene. Different ways were adopted to educate them like by doing a skit, making charts etc so that they understand the moral values and their benefits in a simpler way.

During the activity time each group's volunteers take their respective group children for the activity, i.e. train them in music, dance, art & craft, stitching, drama & recitation.

Through this activity period the volunteers tried their best to bring out the best in the children. Their hidden talents were explored.

- **2-day First Aid Course:**

A 2- day First Aid Course was conducted during the camp where 25 volunteers were trained by a Red Cross Society member Dr. J.P Mitra.

A basic guideline on first aid was also given to the children by the member of the Red Cross Society.

- **Sports day:**

- On 27th March, a sports day was held for the children where they took a lot of pleasure in participating in various events according to their age groups. These were:
 - Flat Race for boys & girls, 3-5 years
 - Draw & Run race for boys & girls, 6-9 years
 - Flat Race for boys & girls, 10-13 years
 - Banana Race for boys, 10-13 years
 - Thread & Needle, 10-13 years.
 - A march past too was done under the guidance of the volunteers. The national anthem too was sung. Refreshing energy drinks like Rasna was given to the children along with lunch.

Food:

Everyday hygienic & quality food were given to the children. Different kinds of food were introduced to them which were high on nutrients. They were even taught good food habits like washing their hands properly before & after having their food, not spilling their food etc. The volunteers also had food with the children.

Transportation:

The children traveled everyday to the college from Motijheel, Entally. Utmost care and precaution was taken to bring them and take them back home safely. The volunteers were present but the NSS unit was helped by the O.C of Entally Police Station, Mr. Subroto Banerjee, without whose help and assistance this camp would not have been successful.

Closing ceremony:

- 30th March was the closing day of the camp. Mr. Nitish Biswas, Joint Registrar & NSS Programme Coordinator of Calcutta

University, Mr. Subroto Banerjee, O.C, Entally Police Station, the Teacher-in-charge, Smt. Anuradha Banerjee and the NSS Programme Officer Smt. Debjani Nag, were present and Mr. Nitish Biswas congratulated everyone on the success of the camp.

- A prize distribution ceremony was held on the last day where the children received prizes for their success in the sports field and in the activities that the volunteers had conducted. The prizes were carefully selected and constituted of items that would be useful to them as well as toys.
- At the closing ceremony the children performed everything that they had learnt in the previous 6 days. Each group performed their prepared items and an exhibition was held displaying all the art and craft and stitching work of the children.
- After the programme was over the children, like everyday, were given gifts in the end. The gifts had everything that would be useful to them and they were based on the theme of the camp. They were given stationary items, food items, oil, shampoo, combs, tiffin boxes, antiseptic soaps and liquids like dettol, lifebuoy, toothpaste, toothbrush etc.

• **Conclusion :**

- The NSS programme was a success. The volunteers tried their best to impart the best to the children so that they can give their best in society. Not only did the children learn but even the volunteers learnt how to manage and organize. Within these 7 days the children and the volunteers developed a special bond that was so obvious that both the volunteers and the children were in tears at the time of parting. This camp shall always be a memorable one for the family of Shri Shikshayatan College.
- We were really happy that a picture of the camp and a report on our camp was published in The Telegraph on Saturday, 16th April, 2011.

19. Teachers and Officers Newly Recruited:

- a. Teaching Staff (College Contractual Full-time) - nil
- b. Teaching Staff (College Contractual Part-time) - nil
- c. Non-teaching Staff (College Contractual) - nil

20. Teaching – Non-teaching Staff Ratio: 91: 48

21. Improvements in the Library Services:

Fees from Add-On Course:

The library was maintained in the same way as in previous years. The Library Committee organized a number of programmes during the year as follows:

- a. Dr. Shaheen Parveen, dept. of Urdu, delivered a talk on 'Tagore: Urdu aur baat adbe Moasre ke' (Tagore's impact on Urdu Literature & Society) on 1st April, 201. Naseera Ferozee, a IIIrd Yr. student of English Honours, gave a book talk on 'The color Purple' by Alice Walker, on the same day.
- b. 2 book talks were held on April 12th, 2011, by Disha N. Pandit on Margaret Mitchell's 'Gone with the wind', and by Shreyashi Chaudhuri on Ruskin Bond's 'Short Stories'.
- c. A book talk was arranged on April 21st, 201. The speakers were Bidisha Chandra (English H, IInd Yr) on Ruskin Bond's 'Susanna's seven husbands', Chitrangada Deb (English Honours IInd Yr) on 'Issue of Identity on Tagore's Chitrangada', and Neha Kasan (CA Major IInd Yr) on 'The Fibonacci Series'.
- d. Rabindra Jayanti, 5.5.11 & 6.5.11 : The Library Day was celebrated as Rabindra Jayanti. Tapan Sinha's 'Kshudito Pashan' was screened on the occasion. Kishore Chatterjee, an eminent art critic, delivered a talk entitled, 'My Rabindranath'. Teachers and students made academic presentations on different aspects of Rabindranath. The dept. of philosophy released the departmental journal, and teachers as well as the Alumni Association of the college donated books to the library on this occasion.
- e. On September 16, 2011, the inaugural book talk for the session was delivered by Dr. Elizabeth Dey on Amitava Ghosh's 'The River of Smoke'.
- f. Jennifer Shaheen Hussain, a student of Third Year Communicative English (Major) delivered a book talk on Mitch Albom's 'Tuesdays With Morrie'.
- g. The Library Committee observed the Vidyasagar Divas on September 26, 2011. Sri Ramkumar Mukhopadhyay, Regional Secretary, Sahitya Academy, graced the occasion as the Chief Guest. Sreyashi Roy Chowdhury of Second Year B. Com (Honours) delivered a Power Point Presentation on 'Vidyasagar and Women's Emancipation' while Dishari Mukherjee of First Year Bengali Honours presented a paper on Vidyasagar to mark the occasion. Creative Writing and Poster Competitions on Vidyasagar were also held on the occasion.
- h. The Library Committee organized its annual book exhibition – 'Shri Gyan' on November 15-16, 2011. The inaugural programme was held on November 15, 2011. Shri R. K. Mishra, Secretary, Shri Shikshayatan College, graced the occasion as the Chief Guest. Smt. Debjani Nag, the Teacher-in-Charge of the College, delivered the Welcome Address. Certificates of participation were given to the participants of the Creative-Writing and Poster Competitions held on

the occasion of the Vidyasagar Divas. Several renowned publishing houses such as Taxman Publications, Rajkamal Prakashan, Tata McGraw Hill, Pustak Niketan and S. B. Enterprise participated in the exhibition.

22. Number of New Books / Journals Subscribed and their Value:

**Number of New Books & Other Materials Added During the
Period between January – December 2011**

I. Purchased Books

Department	No. of Books	Cost Price (Rs.)
BA/B.Sc.	1118	4,00,693.50
B.Com.	303	97,726
BBA	7	1,804
Communicative English	4	4,064
M.A. in English	141	81,338
M.Com.	60	22,303.50
TOTAL	1633	6,07,929.00

II. Subject wise division of B.A. & B.Sc. Books:

Subject	No. of Books
Bengali	61
Botany	10
Chemistry	17
Economics	59
Education	24
English	508
General	5
Geography	149
Hindi	69
History	27
Journalism	79
Mathematics	23
Philosophy	18
Political Science	20
Sociology	14
Statistics	12
Zoology	23
TOTAL	1118

III. Subject wise division of B.Com. Books:

Subject	No. of Books
Accountancy	62
Auditing	13
Business math & statistics	52
Business org. & management	2
Computer	4
Costing	3
Economics	63
Law	33
Management	68
General	3
TOTAL	303

IV. Subject wise division of BBA Books:

Subject	No. of Books
Management	6
Marketing	1
TOTAL	7

V. Subject wise division of M.Com. Books:

Subject	No. of Books
Accountancy	2
Business math & statistics	5
Economics	10
General	6
Law	7
Management	30
TOTAL	60

VI. Gifted Books

Department	No. of Books
BA/B.Sc.	7
Alumni	12
TOTAL	19

VII. Subject-wise Division of B.A. /B.Sc. Gifted Books

Subject	No. of Books
Urdu	4
General	3
TOTAL	7

VIII. Subject-wise Division of Alumni. Gifted Books

Subject	No. of Books
English	10
History	2
TOTAL	12

IX. Magazines added during the period between Jan-Dec.2011

Title	Format	Price
1. TIME	Print	Rs. 7164/- (for 3 years)
2. OUTLOOK	Print	Rs. 999/- (for 1 year, subscribed as combo offer with Newsweek)

X. CD added during the period between Jan-Dec.2011

No. of CD(s)	Source
1 (audio CD on Music)	Gifted by Library Committee

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:

The college continues the system of evaluation of teachers' performance by students, introduced in 2003. From 2007 the NAAC format No.3 for teacher assessment by students has been replaced by a questionnaire framed by the college. The teachers are assessed on a five-point scale. In addition a feedback was taken on the institution, its service and infrastructure.

This year too the students' assessment of teachers was conducted for the departments of:

1) B.Com. 2) Bengali 3) Botany 4) Economics 5) Education 6) English 7) Geography 8) Hindi 9) History 10) Mathematics 11) Philosophy 12) Political Science 13) Statistics 14) Chemistry and 15) Zoology.

Action taken on students' feedback:

On the basis of students' suggestion

- More text books have been purchased for the college library.
- BBA, Computer Applications Major & Journalism & Mass Communication have been introduced from the academic session 2006-07

24. Feedback From Stakeholders - None

25. Unit cost of education:

FINANCIAL YEAR 2010 – 2011

- Rs. 22,344/- With salary including govt. grant for staff payment
- Rs. 12,335/- With salary excluding govt. grant
- Rs 7,630/- Without salary & grant

26. Computerization of Administration and the Process of Admissions and Examination Results, Issue of Certificates:

Admission Process:

All information related to admission like eligibility norms, subjects offered etc. are available in the college website. Students apply online for admission in various departments in all the streams. A confirmation slip is generated which the students need to submit to the college office along with admission form fees. Merit list is generated only of candidates, whose confirmation slip is received by the college office and are displayed in the website and college notice board. Admission process is transparent and based on merit only.

Administrative Work:

The college has appointed an Electronic Data Processing (EDP) Agency to maintain all accounting and student related record. All the information required to be sent to the University, Higher Education Department and other offices and agencies are computer generated.

Examination Result:

Results of college examinations generated by E.D.P. Department are issued to the individual students of all the streams.

Students Profile:

Complete data of students on roll including their academic performance and progression in college and University examinations.

27. Increase in the Infrastructural Facilities:

1. Infrastructure Modification – Implemented

- Entire college is now air-conditioned and Wi-Fi enabled
- Calcutta university has changed the syllabus of all subjects offered by the college from this academic session for which new books are being purchased and funds of Rs 5 lakhs have been allotted
- All classrooms renovated on modern lines
- Existing furniture remodeled to give modern look
- All the corridors renovated using vitrified tiles and texture paint on walls
- Computer Labs renovated with increased seating capacity
- 35 workstations of latest configuration installed
- New equipment purchased to upgrade Media Lab
- Cutting edge technology introduced in teaching method by installation of 11 Epson 455WI projectors in renovated classrooms

- Existing IT equipment upgraded through purchase of new computers, printers, scanners, photocopiers and LCD projectors
- Installation of software for English Language Lab which is regularly used
- Website now maintained in-house by college, used to be outsourced earlier
- Water Coolers (Eureka Forbes Industrial Model) installed on all floors and cafeteria

28. Technology Up-gradation:

- Purchase of 20 PCs.
- Up-gradation of college website – addition of software for on-line admission in the BBA, Computer Application (Major) & Journalism & Mass Communication Hons.
- Purchase and installation of licensed computer software – GIS, Microsoft Campus Licensing Software Agreement.
- Installation of 10 Epson’s Projectors with Interactive facility in 10 classrooms.
- Purchase of 1 camera for the dept. of Zoology

29. Computer and Internet Access and Training to Teachers and Students:

- The college has a DIAS Connection as well as Tata Leaseline Connection (Wimax) through which 375 computers are on-line out of a total number of 375 computers in the college.
- The Geography Department takes class on GIS in the Computer Laboratory for which the students are required to go online to study the GIS maps.
- Some of the departments use technology-enabled teaching in classrooms with the help of e-learning CDs, LCD etc.
- The students of BBA, Computer Application (Major), Journalism & Mass Communications Honours students also use the computer for preparing their projects.
- Free access to the Internet is available to staff members.
- A compulsory DOEACC Course for 1st Year B. A. / B.Sc. Honours and General students
- Compulsory Accounting Course on Computer using Tally (Act-9) for B.Com Honours and General students.

30. Financial Aid to Students:

The different categories of financial aid provided by the college to the students have been enlisted below:

	Category	Benefit	Criterion	No. of Beneficiaries F.Y. 2011- 12
1	Full Free-ship	Waiver of all kinds of fees payable to the college	Need based. Condition, Good conduct, minimum level of academic performance	16
2	Half Free-ship	Waiver of half of all kinds of fees payable to the college	Same as above	12
3	Waiver of tuition fees	Waiver of only tuition fees	Same as above	13
4	Excursion fees	Expenditure for excursion borne by the college	Need based to those for whom excursion is a part of the syllabus	0
5	Special consideration			
TOTAL AMOUNT (IN Rs)				Rs 5,17,250.00

31. Activities and Support from the Alumni Association:

- This year, the 9th Reunion and Annual General Meeting was organized on 31st January, 2011; it was decided that henceforth the Annual General Meeting will be held on this date.
- The gathering was informed of the various activities of SHRIJAA during the previous year..
- It has been a regular practice of the Association to gift books to the College Library. In this session the alumni gifted books worth Rs.5177/-, in May 2011.
- Also, we have sustained the practice of rendering financial assistance to needy students of our college. One of our alumna also teaches underprivileged children next to Entally Police Station along with our college NSS volunteers.
- SHRIJAA is looking forward for the next Reunion and Annual General Meeting which will be organized every year on 31st January instead of 30th January.

32. Activities and Support from the Parent-Teacher Association:

The college does not have a Parent-Teacher Association, but regular meetings with parents and guardians are held:

- 5-6 weeks after commencement of classes to brief the parents about the new examination pattern, attendance, discipline, dress code, and the nature of the curricular and co-curricular activities of the college.
- After the announcement of examination results to improve the quality of students' performance and to ensure parental involvement with their wards.
- Whenever there is a breach of discipline by a student

33. Health Services:

The college provides basic health care to all students with emphasis on health maintenance, illness prevention and promotion of awareness for educating them to reduce risk of diseases.

Health services rendered by the college are as follows:

- A medical room with equipment (sphygmomanometer, glucometer, wheel chair, stretcher and essential medicines) for providing primary medical aid etc.
- Availability of doctors –One doctor appointed by the college holds regular clinics for students and staff who can avail the facility free of cost within the college premises.
- A professional counsellor has been appointed by the college to address students' problems every Friday
- Regular free weekly medical check-up of all students
- There is a Medical Committee comprising of teachers entrusted with the responsibility of arranging various kinds of programmes related to health service.
- Institutional Membership of Student's Health Home, Kolkata- The college has arranged for the membership of the students with the institution located at 142/2 A J C Bose Road, Kolkata. Medical facilities to students such as free consultation at their polyclinic, medicines, vaccinations, pathological tests, X-ray, ECG, EEG, Endoscopy and other tests, surgery and treatment at their hospital are provided at a very nominal rate.
- Yoga Classes conducted in the college on Thursday and Friday mornings for helping students to maintain their health and fitness.
- Gym facility provided.

34. Performance in Sports Activities:

Due to the reforms in the examination schedule instituted by Calcutta University, some college events had to be rescheduled. The College Annual Sports Meet for the academic session 2009-10 was held in December 2009 and for the academic session 2010 - 2011 was held in January 2011.

Annual Sports (16.1.11):

The Annual Sports was held at the State Institute of Physical Education for Women, Hastings House, Kolkata. Mrs. Prochy Numezar Mehta, an eminent sports personality, graced the occasion as the Chief Guest. The welcome address was delivered by Smt. Anuradha Banerjee, Teacher-in-charge of the college. The Chief Guest called upon the students to actively participate in sports which would contribute to their physical & mental development. About 350 students including participants and volunteers participated in the Sports Meet. Students of B.A/B.Sc/B.Sc;C.A(Major) streams were the overall champions securing 65 points, while the students of B.Com/B.Com;C.A(Major) secured the second position with 26 points. Nikhat Saheba of IIIrd Yr. English Honours was the Individual Champion of the Meet

The students of the College also participate in competitions at the inter-college, inter-district, state and national levels.

Annual Sports (18.12.11)

The Annual Sports Meet of the College for the session 2011-2012 was held in the campus of the State Institute of Physical Education for Women, Hastings House, Alipore, Kolkata on 18.12.11. Shri Champak Bhattacharya, IPS, S. P., North 24 Parganas, graced the occasion as the Chief Guest. Shri G. K. Khaitan, the President, Shri R. K. Mishra, the Secretary and Shri P. K. Sharma, Secretary (E) of the College Governing Body were also present. Smt. Debjani Nag, the Teacher-in-Charge of the College, delivered the Welcome Address. March Past by the students of B. A. / B. Sc., C. A. (Major), B. Com and B. B. A. Streams followed. There were ten individual events and two group events for the students, three events for the Lady Teaching Staff, one event for the male Teaching Staff, two events for the Office Staff, three events for the Peons and one event for the children of the Teaching Staff. Other events of the day included an aerobic display by the students of the B. Ed. Department, a Taekwondo demonstration by Neha Keshan of B. Sc. Third Year Computer Application (Major) and an inter-stream Basketball competition. The B. A. / B. Sc. / B. Sc. C. A. (Major) streams emerged as the course-wise champion securing 69 points, the B. Com / B. Com C. A. (Major) secured the second position by scoring 40 points and the B. Ed. Stream, securing 18 points was placed in the third position. Bhawna Singh of First Year Geography (Honours) was adjudged the Individual Champion of the meet. The event was efficiently organised by the Joint Convenors, Dr. Elizabeth Dey and Dr. Susmita Gupta.

35. Incentives to Outstanding Sports Persons:

The college provides incentives to outstanding sports persons during their academic career starting from the time of admission in the college.

To attract sports persons,

1. The college relaxes the qualifying marks at the time of admission.
2. General consideration is shown to them as regards
 - a) Attendance
 - b) Promotion, on the ground that the student was representing the college in inter-college competition at the state/national level.
3. Free coaching in games given by trained Sports Coach.

36. Student Achievements and Awards:

The college recognizes achievements of students in academics (in college and university examination)/sports/extra-curricular activities by awarding various prizes. The following table illustrates the various categories of prizes with the number of recipients in the year 2010.

Details of Students' Achievements and Awards: 2011

Prizes	No. of Recipients
University examinations: Achievement in BA/B.Sc/B.Com. Part-III Examination, 2011	
MEDALS [for securing 1 st class in Part III Exam, 2011]	B.Com – 264 B.A / B.Sc – 15 BBA – 1 C. E (Major)– 9 BCA (Major)–1
College examinations	
BOOK PRIZES [for subject highest] Session : 2008-2011	B.Com (Hon s. &Gen) – 24 B.A/B.Sc (Hons & Gen)– 27
BOOK PRIZES [for College Topper] Session : 2008-2011	B.Com(Hons.) – 1 B.Com(Gen) – 1+ 3 (C.U toppers) B.A /B.Sc Hons–1 B.A/B.Sc Gen. - 1 BBA – 1 C.E – 1
BOOK PRIZE [for Best All-rounder) Session : 2009-2010, & 2010-2011	B.Ed -2
SCHOLARSHIP of Rs 3500/- [for the topper in Honours & General Coursse], Session : 2009-2011	B.A(Hons.) – 1 B.Com (Hons.) – 1 B.Com Gen - 1 B.Sc (Hons.) – 1 BBA (Hons.) – 1 C.A (Major) – 1
SPECIAL PRIZE (Purabi Mukherji Memorial Prize for securing highest in Economics Hons.	B.Sc (Hons.) – 1

37. Activities of the Guidance and Counselling Unit:

The college imparts guidance and counselling to students through the Academic Counselling Committee and the Career Counselling Committee.

The college provides three types of guidance and counselling to the students viz. Academic Counselling, Psychological Guidance, Career Counselling and Campus Recruitment.

- Academic Counselling starts at the very first stage with the commencement of admission process. During the course of the academic session, regular monitoring of the students' performance is done through internal periodic tests, class performance and assignments. The feedback from the various evaluation processes enables the teachers and the Academic Counselling Committee to counsel the students for improving their performance and guide them appropriately. Remedial and tutorial classes are also conducted for the weaker students. In addition to this, parents-teachers meets are held at half-yearly intervals, which help to improve the student's academic performance and overall development.
- Though the college does not have a professional psychological counsellor, some of the teachers equipped with certified counselling course of Legal Aid Service, West Bengal, take initiative to solve personal and emotional problems faced by some students on a one to one basis. If required, parents of those students are also advised to monitor their wards, to seek professional help.
- The Career Counselling Committee of the college periodically conducts seminars and workshops through various Professional Bodies, Institutions, and Companies. These sessions are highly interactive and students actively participate to clarify their doubts and gain new insights. These interactions with external institutions help the students in assessing the career opportunities and choosing their career path

Report on the activities of the Career Counselling Cell in 2011

- On November 28, 2011, the Career Counselling Cell organized a seminar on 'Education in the University of Sussex'. About 80 students attended the seminar.
- On December 5, 2011, the Cell organized a seminar on 'Management Studies at the Calcutta Business School', attended by about 50 students.

- On December 13, 2011, the Career Counselling Cell organized an institutional visit to the Calcutta Business School. About 140 students accompanied by 6 teachers visited the School.
- The Career Counselling Cell also conducted the ongoing Soft Skills Programme on Personal Growth and Empowerment. [In 2010-11, 66 students had completed the Momentum Basic (Year 1)].

38. Placement Services Provided to Students:

No campus recruitment was done in 2011.

39. Development Programme for Non-Teaching Staff: No new programme initiated.

40. Good Practices of the Institution

Our institution seeks to create an ambience of learning that helps to impart total education. A requisite support system, in terms of infrastructure, faculty, transmission of knowledge and skills, is offered to promote the students' academic pursuits, as also to prepare them to face the fast-changing society with conviction and self-confidence. Conscious efforts are made to foster in the students a basic value system, civic responsibilities, environmental awareness, community orientation, gender consciousness and global competencies that ensure their qualitative enrichment and make them more complete human beings.

To develop the academic quality of the students, the college seeks to sustain a support system for effective learning through healthy practices as:

- Merit admission
- Academic counselling
- Individual care and attention in classes
- Remedial teaching to students with learning difficulty and advising advanced students with references for further learning
- Easy accessibility of teachers
- Independent project work
- Students' seminars and presentations
- Group discussions
- Departmental magazine/wall magazine/bulletin/journal
- Students' Study Circle
- Computerization of students' profile
- Regular monitoring of students' performance
- Issuing computerized report cards
- Parent-teacher meetings
- Promotion on the basis of well-formed rules
- Incentives and awards (Merit Scholarship in the college)

To meet the growing educational and social demands of the competitive globalized society, it is imperative to realize the potentialities of the students

and to equip them to become self-reliant. With this end in view, the college

- conducts career-oriented Add –on Course in Hindi Journalism
- introduces new programmes/subjects in the academic curriculum
- offers short-term courses in collaboration with industries and companies
- offers career counselling
- organizes campus interviews for placement
- offered computer training to students till June 2006 in the computer centre within the premises.

The college seeks the all-round development of the students by

- Fostering their creative abilities
- Enhancing their literary, artistic and cultural potentialities through the functioning of independent student societies and the organization of intra and inter-college competitions.
- Exposing them to rich multi-cultural environment, within the campus to enable them to freely interact with diverse cultural groups.
- Developing in students civic responsibilities to make them responsible citizens in the future.
- Making students aware of the needs of the greater community and to respond to them in a positive manner.
- Award for special talent.
- Promoting health awareness.

Measures for Faculty Improvement

- Seed money for research / project to encourage faculty to engage in research.
- LASWEB Course
- Value Education
- Participation in seminars within and outside the college.
- Faculty released to participate in Refresher Course and Orientation Programme
- Teachers' Study Circle

41. Linkages Developed with National / International, Academic / Research Bodies - NIL

42. Action Taken Report on the AQAR of the Previous Year – Proposed infrastructural improvements carried out

**43. Any Other Relevant Information the Institution Wishes to Add:
NA**

**Special Appointment/Consultancy and Extension Service
provided by faculty:**

Name & Dept.	Details
BENGALI Dr. Chitrita Banerjee	Taken 7 classes in the dept. of Bengali, Vidyasagar college under Teacher Exchange Programme on History of Hindi Literature, Nov 2011 – Jan 2012 Guest lecturer in the dept.of Comparative Indian Language & Literature, Cal Univ. since November 2008.
MATHEMATICS Smt. Tanwi Bandopadhyay	Visiting Associate of IUCAA, Pune, since August,2010
PHILOSOPHY Dr. Nandita Sinha	Teaching M.A classes – Logic & Ethics as special paper, at Calcutta University, since 2002
GEOGRAPHY Dr. Sushmita Gupta Dr Nivedita Roy Barman Dr. Susmita Sen Dr. Jayati Das	Post graduate teaching at Ashutosh College since March, 2011. 1.Consulting Services with Cerulean Consulting Pvt Ltd., May 2011. Topic: Climate Change and Natural Disasters in the Sunderbans. 2. P.G teaching at Asutosh College since 2008 1. Member , Expert Committee for Conservation and Preservation of Wetlands, Government of West Bengal (Since 21.10.2011) 1.PG teaching in W.Bengal State Univ. 2.Ongoing project: “Development of GIS based Information System on health mapping of respiratory disorders among biri workers ,Bankura I & II of district Bankura, W.Bengal” .Funded by DST,govt. of West Bengal(2010-2012).
ENGLISH Dr.Tania Chakraverty	Guest lecturer, dept. of English, C.U, since 2009

Part C:

Outcomes Achieved by the End of the Year

Diversification of Courses:

2. Introduction of
 - P.G in English
 - P.G in Commerce
 - More Self-financing Honours Courses – Application submitted for inspection
3. Regular seminars in all departments following a schedule
4. Special lectures by experts from higher education institutions of – repute/industry/corporate sector
5. Regular remedial teaching to be incorporated in the college timetable – Remedial Classes Conducted for Students of all Three Years.
6. Regular Newsletters/ Wall Magazines/ Journals by all departments – Published
7. Language Lab to be used more intensively by other departments – In addition to students of Communicative English also use by Journalism and Mass Communication Students.
8. Augmentation of CDs in the CD Library
9. More books in the Book Bank
10. Periodic students' feedback
11. Engaging needy students for paid work in the library on Saturdays – Earn As You Learn Programme implemented
12. Career Counselling and Placement Cell to function more actively
13. Alumni Association to contribute more fully to the college
14. Expand NSS activities
15. Infrastructure Modification – Implemented
 - Entire college is now air-conditioned and Wi-Fi enabled
 - Calcutta university has changed the syllabus of all subjects offered by the college from this academic session for which new books are being purchased and funds of Rs 5 lakhs have been allotted
 - All classrooms renovated on modern lines
 - Existing furniture remodeled to give modern look
 - All the corridors renovated using vitrified tiles and texture paint on walls
 - Computer Labs renovated with increased seating capacity
 - 35 workstations of latest configuration installed
 - New equipment purchased to upgrade Media Lab
 - Cutting edge technology introduced in teaching method by installation of 11 Epson 455WI projectors in renovated classrooms
 - Existing IT equipment upgraded through purchase of new computers, printers, scanners, photocopiers and LCD projectors
 - Installation of software for English Language Lab which is regularly used

- Website now maintained in-house by college, used to be outsourced earlier
- Water Coolers (Eureka Forbes Industrial Model) installed on all floors and cafeteria

16. Insurance for entire infrastructure – implemented in 2011

Part D:

Plans of the HEI for the Next Year

Plan of Action 2012

1. Upgrading Communicative English Course from Major to Honours
2. Introducing Mushroom Cultivation Course for all interested students and faculty members.
3. Seminars to be held in all departments on a regular basis following a schedule.
4. Remedial teaching to be continued as per newly instituted schedule in the college timetable on a regular basis.
5. Regular newsletters/wall magazines by all departments and publication of journals by more departments.
6. More ICT enabled rooms
7. More student friendly technology to be employed in the teaching learning process
8. Augmentation of CDs in the CD Library.
9. More books in the Book Bank.
10. Engaging needy students for paid work in the library on Saturdays.
11. Periodic students' feedback on facilities and infrastructure of the college.
12. Setting up of a Solar Plant.
13. Greener college campus
14. Tackling pollution control issues

(Dr Debnita Chakravarti)

(Smt Debjani Nag)

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Name and signature of the coordinator IQAC

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Name and signature of the
Chairperson IQAC